The School District of Jackson County Marianna, FL 32447

Out of State

Travel Request Form

Permission to Travel with Students Out of Jackson County
Permission to Travel with or without Students Out of the State of Florida

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DIRECTIONS: As required by state law, prior to any travel Out of County/State, permission must be obtained from the Superintendent of Schools (or designee). Fax the completed form to 482-1299. Once approved, a copy will be faxed to the appropriate school and/or Transportation
OUT OF COUNTY TRAVEL BY EMPLOYEES ONLY: when an employee travels out of Jackson County, but within the State of Florida, and students a not involved in the trip, this form is not required.
The employee must complete and have district approval on a JC-001 (Application for Leave) prior to any out of county/out of state travel. If the employee's travel is out of state, this form is required.
JCSB SCHOOL: Cottondale High DATE: 09/17/2024
MULTI-DATE/MULTI-LOCATION EVENTS (SUCH AS REGULAR SEASON FOOTBALL, BASKETBALL, E ⁺ C): MULTI-DATE/MULTI-LOCATION SCHEDULE OF EVENTS IS ATTACHED: Continue to complete applicable information below.
DESTINATION: (Name of Location) Enterprise State Community College
ADDRESS: 600 Plaza Dr.
CITY: Enterprise STATE: AL 36330
DATE OF DEPARTURE: 11/15/24 DATE OF RETURN: 11/15/24
SPECIFIC PURPOSE FOR TRAVEL: 11th Annual Cerebral Weevil Invitational High School Quiz Bowl Tournament
WILL STUDENTS BE TRAVELING YES NO IF YES, APPROXIMATE NUMBER OF STUDENTS 10
STUDENTS WILL BE TRANSPORTED BY: BUS COUNTY VEHICLE OTHER (Explain and see *): *All student transportation must be by federally approved vehicles.
LIST THE NAME(S) OF ALL EMPLOYEES WHO WILL BE TRAVELING: Clayton Dilmore
PRINCIPAL'S APPROVAL: (Signature of Principal)
FAX THIS FORM TO 482-1299 FOR SUPERINTENDENT'S APPROVAL
COUNTY OFFICE USE
PERMISSION IS GRANTED • If "Granted", approval is contingent on vehicle and/or driver availability. Regular bus routes will be FIRST priority and may take precedence over a scheduled extra-curricular trip. DATE: SUPERINTENDENT'S SIGNATURE.
RETURN FAX TO SCHOOL FAXED TO TRANSPORTATION (if needed)

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JCSB SCHOOL: Cottondale High DATE: 09/17/2024
MULTI-DATE/MULTI-LOCATION EVENTS (SUCH AS REGULAR SEASON FOOTBALL, BASKETBALL, ETC): MULTI-DATE/MULTI-LOCATION SCHEDULE OF EVENTS IS ATTACHED: Continue to complete applicable information below.
DESTINATION: (Name of Location) Enterprise State Community College
ADDRESS: 600 Plaza Dr
CITY: Enterprise STATE: AL 36330
DATE OF DEPARTURE: 12/06/24 DATE OF RETURN: 12/06/24
SPECIFIC PURPOSE FOR TRAVEL: Cerebral Weevil Middle School Quiz Bowl Tournament
WILL STUDENTS BE TRAVELING YES NO IF YES, APPROXIMATE NUMBER OF STUDENTS 4
STUDENTS WILL BE TRANSPORTED BY: BUS COUNTY VEHICLE OTHER (Explain and see *): *All student transportation must be by federally approved vehicles.
LIST THE NAME(S) OF ALL EMPLOYEES WHO WILL BE TRAVELING: Clayton Dilmore
PRINCIPAL'S APPROVAL: (Signature of Principal)
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employee's travel is out of state, this form is required.
ICSB SCHOOL: Hope School DATE: 10/9/24
MULTI-DATE/MULTI-LOCATION EVENTS (SUCH AS REGULAR SEASON FOOTBALL, BASKETBALL, ETC): MULTI-DATE/MULTI-LOCATION SCHEDULE OF EVENTS IS ATTACHED: Continue to complete applicable information below.
DESTINATION: (Name of Location) Dothan, AL
ADDRESS: Hwy. 231 - National Renul Festival
CITY: Dother STATE: AL
DATE OF DEPARTURE: 11 16 24 DATE OF RETURN: 11 6 24
specific purpose for travel: Special Citizens Day at the National Pennt
SPECIFIC PURPOSE FOR TRAVEL: Special Citizens Day at the National Reput WILL STUDENTS BE TRAVELING XYES \(\sigma \) NO IF YES, APPROXIMATE NUMBER OF STUDENTS Fastival Sottone Note that the National Reput Note to the National Reput Note
STUDENTS WILL BE TRANSPORTED BY: BUS COUNTY VEHICLE OTHER (Explain and see *): *All student transportation must be by federally approved vehicles.
PRINCIPAL'S APPROVAL: (Signature of Principal)
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JCSB SCHOOL: MHS DATE: 10/1/24
MULTI-DATE/MULTI-LOCATION EVENTS (SUCH AS REGULAR SEASON FOOTBALL, BASKETBALL, ETC): MULTI-DATE/MULTI-LOCATION SCHEDULE OF EVENTS IS ATTACHED: Continue to complete applicable information below.
DESTINATION: (Name of Location) Sun Belt Ag Expo
ADDRESS:
CITY: Mou Hrie STATE: GA
DATE OF DEPARTURE: 10/16/24 DATE OF RETURN: 10/16/24
SPECIFIC PURPOSE FOR TRAVEL: Afterd the expo with Ag Students
WILL STUDENTS BE TRAVELING YES NO IF YES, APPROXIMATE NUMBER OF STUDENTS 70
STUDENTS WILL BE TRANSPORTED BY: DBUS COUNTY VEHICLE OTHER (Explain and see *): *All student transportation must be by federally approved vehicles.
LIST THE NAME(S) OF ALL EMPLOYEES WHO WILL BE TRAVELING: Tack Glove, Charlene Beebe artheniese Green
PRINCIPAL'S APPROVAL: Kignature of Principal)
FAX THIS FORM TO 482-1299 FOR SUPERINTENDENT'S APPROVAL
кы применения и и и и и и и и и и и и и и и и и и
PERMISSION IS GRANTED PERMISSION NOT GRANTED • If "Granted", approval is contingent on vehicle and/or driver availability. Regular bus routes will be FIRST priority and may take precedence over a scheduled extra curricular trip. DATE: SUPERINTENDENT'S SIGNATURE:
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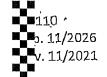


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OUT OF COUNTY TRAVEL BY E not involved in the trip, this fo	MPLOYEES ONLY: when an earm is not required.	mployee travels	out of Jackson County, but within the State of Florida, and	students are
The employee must complete employee's travel is out of sta	and have district approval on te, this form is required.	a JC-001 (Applic	ation for Leave) prior to any out of county/out of state trav	el. If the
JCSB SCHOOL: MK8	I	DATE: 10/16/	24	
MULTI-DATE/MUL	TION EVENTS (SUCH AS REG TI-LOCATION SCHEDULE OF plete applicable informati	F EVENTS IS AT	FOOTBALL, BASKETBALL, ETC): TACHED:	
DESTINATION: (Name of	Location) Sunbelt Ag Ex	po		
ADDRESS: 290-G Harper	Boulevard			
CITY: Moultrie	5	STATE: GA		
DATE OF DEPARTURE:	10/16/24	DATE	OF RETURN: 10/16/24	
SPECIFIC PURPOSE FOR T	RAVEL: Subbelt Ag Expo			
WILL STUDENTS BE TRAV	ELING 🛛 YES 🗌 NO		IF YES, APPROXIMATE NUMBER OF STUDENTS	10 MK8
STUDENTS WILL BE TRAN OTHER (Explain and s *All student transportation	see *):		VEHICLE	
LIST THE NAME(S) OF ALL E	MPLOYEES WHO WILL BE 1	raveling: Ar	themise Greene, Charlene Beebe (Traveling toge	ther)
PRINCIPAL'S APPROVAL:	Signature of Principal)	My		
	FAX THIS FORM TO 4	82-1299 FOR S	UPERINTENDENT'S APPROVAL	
		COUNTY OFF	я за вы	医鼠虫属 医鼠虫
Regular bus DATE:	routes will be FIRST priority a	proval is conting	PERMISSION NOT GRANTED ent on vehicle and/or driver availability. eccedence over a scheduled extra-curricular trip. TURE:	
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OUT OF COUNTY TRAVEL BY EMPLOYEES ONLY: when an employee travels out of Jackson County, but within the State of Florida, and students are not involved in the trip, this form is not required. The employee must complete and have district approval on an appropriate leave application prior to any out of county/out of state travel. If the employee's travel is out of state, this JC-110 form is required.

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JCSB SCHOOL: Sheads Elem. DATE: 11/7/24
MULTI-DATE/MULTI-LOCATION EVENTS (SUCH AS REGULAR SEASON FOOTBALL, BASKETBALL, ETC): MULTI-DATE/MULTI-LOCATION SCHEDULE OF EVENTS IS ATTACHED: Continue to complete applicable information below.
DESTINATION (Name of Location): Fun Zone, Dothan, AL
ADDRESS;
Dothan STATE: AL DATE OF DEPARTURE: 12/6/24 DATE OF RETURN: 12/6/24
SPECIFIC PURPOSE FOR TRAVEL: Field Trip
WILL STUDENTS BE TRAVELING YES NO IF YES, APPROXIMATE NUMBER OF STUDENTS: 10
STUDENTS WILL BE TRANSPORTED BY: BUS COUNTY VEHICLE OTHER (explain and see *): *All student transportation must be by federally approved vehicles
PRINCIPAL'S APPROVAL: (SIgnature of Principal) (SIgnature of Principal)
FAX THIS FORM TO 482-1299 FOR SUPERINTENDENT'S APPROVAL
COUNTY OFFICE USE
PERMISSION IS GRANTED PERMISSION NOT GRANTED *If "Granted," approval is contingent on vehicle &/or driver availability. Regular bus routes will be FIRST priority and may take precedence over a scheduled extra-curricular trip. SUPERINTENDENT'S SIGNATURE:
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JCSB SCHOOL: JAWD	DATE: 10/10/2024			
MULTI-DATE/MULTI-LOCATION EVENTS (SUCH AS RECOMPLET OF MULTI-DATE/MULTI-LOCATION SCHEDULE COntinue to complete applicable information)	F EVENTS IS ATTACHED:			
DESTINATION: (Name of Location) DOTHAN PEA	NUT FESTIVAL			
ADDRESS: HWY 231				
CITY: DOTHAN	STATE: AL			
DATE OF DEPARTURE: 11/06/24	DATE OF RETURN: 11/06/24			
SPECIFIC PURPOSE FOR TRAVEL: SPECIAL CITIZEN	IS DAY			
WILL STUDENTS BE TRAVELING YES N	O IF YES, APPROXIMATE NUMBER OF STUDENTS 19			
STUDENTS WILL BE TRANSPORTED BY: BUS COUNTY VEHICLE OTHER (Explain and see *): *All student transportation must be by federally approved vehicles.				
LIST THE NAME(S) OF ALL EMPLOYEES WHO WILL BE TRAVELING: JANET BAXLEY, KATHY WOOTEN, ABBI WATSON, SIERRA ROSCOE PRINCIPAL'S APPROVAL: (Signature of Principal)				
FAX THIS FORM TO	482-1299 FOR SUPERINTENDENT'S APPROVAL			
Regular bus routes will be FIRST priorit	COUNTY OFFICE USE RANTED PERMISSION NOT GRANTED pproval is contingent on vehicle and/or driver availability. y and may take precedence over a scheduled extra-curricular trip. TENDENT'S SIGNATURE FAXED TO TRANSPORTATION (if needed)			