

Out of State

Travel Request Form
Permission to Travel with Students Out of Jackson County
Permission to Travel with or without Students Out of the State of Florida

DIRECTIONS: As required by state law, prior to any travel Out of County/State, permission must be obtained from the Superintendent of Schools (or designee). Fax the completed form to 482-1299. Once approved, a copy will be faxed to the appropriate school and/or Transportation Department.

OUT OF COUNTY TRAVEL BY EMPLOYEES ONLY: when an employee travels out of Jackson County, but within the State of Florida, and students are not involved in the trip, this form is not required.

The employee must complete and have district approval on a JC-001 (*Application for Leave*) prior to any out of county/out of state travel. If the employee's travel is out of state, this form is required.

JCSB SCHOOL: *Malone School* DATE: *11/21/2024*

MULTI-DATE/MULTI-LOCATION EVENTS (SUCH AS REGULAR SEASON FOOTBALL, BASKETBALL, ETC):
MULTI-DATE/MULTI-LOCATION SCHEDULE OF EVENTS IS ATTACHED:
Continue to complete applicable information below.

DESTINATION: (Name of Location) *Attached is season schedule.*

ADDRESS: *Away games are highlighted.*

CITY: _____ STATE: _____

DATE OF DEPARTURE: _____ DATE OF RETURN: _____

SPECIFIC PURPOSE FOR TRAVEL:

WILL STUDENTS BE TRAVELING YES NO IF YES, APPROXIMATE NUMBER OF STUDENTS

STUDENTS WILL BE TRANSPORTED BY: BUS COUNTY VEHICLE
 OTHER (Explain and see *):

*All student transportation must be by federally approved vehicles.

LIST THE NAME(S) OF ALL EMPLOYEES WHO WILL BE TRAVELING:

PRINCIPAL'S APPROVAL: *[Signature]*
(Signature of Principal)

FAX THIS FORM TO 482-1299 FOR SUPERINTENDENT'S APPROVAL

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COUNTY OFFICE USE

PERMISSION IS GRANTED PERMISSION NOT GRANTED

• If "Granted", approval is contingent on vehicle and/or driver availability.

Regular bus routes will be **FIRST** priority and may take precedence over a scheduled extra-curricular trip.

DATE: *11/25/24* SUPERINTENDENT'S SIGNATURE: *[Signature]*

RETURN FAX TO SCHOOL _____ FAXED TO TRANSPORTATION (if needed) _____

MALONE TIGERS

2025 BASEBALL SCHEDULE

3 out of state

JV & VARSITY BASEBALL SCHEDULE					
Date	Opponent	Location	JV	VARSITY	
Mon, 2/17	Houston County	AWAY		5:00 PM	Columbia, AL
Thurs, 2/20	Emmanuel Christian	HOME		6:00 PM	
Fri, 2/21	Crossroad Academy	HOME		6:00 PM	
Thurs, 2/27	Paxton	HOME	4:00 PM	6:00 PM	
Fri, 2/28	Vernon	HOME	4:00 PM	6:00 PM	
Tues, 3/4	Altha,	AWAY	4:00 PM	6:00 PM	Altha, FL
Thurs, 3/6	Ponce de Leon	HOME	4:00 PM	6:00 PM	
Fri, 3/7	Poplar Springs	HOME	4:00 PM	6:00 PM	
Mon, 3/10	Emmanuel Christian	AWAY		4:00 PM	Dothan, AL
Tues, 3/11	Sneads	HOME	4:00 PM	6:00 PM	
Thurs, 3/13	Poplar Springs	AWAY	4:00 PM	6:00 PM	Graceville, FL.
MARCH 17 - 21 SPRING BREAK					
Mon, 3/24	Ashford	AWAY		6:00 PM	Ashford, AL
Tues, 3/25	Ponce de Leon	AWAY	4:00 PM	6:00 PM	Ponce de Leon, FL.
Thurs, 3/27	Bethlehem	AWAY	4:00 PM	6:00 PM	Bonifay, FL.
Fri, 3/28	Geneva County	HOME		5:00 PM	
Tues, 4/1	Bethlehem	HOME	4:00 PM	6:00 PM	Senior Night
Thurs, 4/3	Sneads	AWAY		6:00 PM	Sneads, FL
Fri, 4/4	Graceville	AWAY		5:00 PM	Graceville, FL.
Tues, 4/8	Graceville	HOME		6:00 PM	
Thurs, 4/10	North Bay Haven	HOME	4:00 PM	6:00 PM	
Fri, 4/11	Pensacola	HOME		6:00 PM	
4/14 - 4/17	District Tournament			TBD	

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JCSB SCHOOL: Malone School DATE: see below

MULTI-DATE/MULTI-LOCATION EVENTS (SUCH AS REGULAR SEASON FOOTBALL, BASKETBALL, ETC):
MULTI-DATE/MULTI-LOCATION SCHEDULE OF EVENTS IS ATTACHED:

Continue to complete applicable information below.

DESTINATION: (Name of Location)

ADDRESS:

CITY:

DATE OF DEPARTURE:

SPECIFIC PURPOSE FOR TRAVEL:

Softball games

- 2/14/25 - Roulhac Middle School, Chipley, FL
- 2/20/25 - Bethlehem High School, Bonifay, FL
- 2/25/25 - Cottonwood HS, Cottonwood, AL *
- 3/6/25 - Gadsden Co. HS, Havana, FL
- 3/7/25 - Pop Springs HS - Graceville, FL
- 3/8 - Bay HS - P.C., FL
- 3/11 - Bethlehem HS, Bonifay, FL
- 3/15 - Bay HS - P.C., FL
- 3/27 - Vernon HS, Vernon, FL
- 3/28 - Jefferson Co. HS, Monticello, FL
- 4/17 - Chipley HS, Chipley, FL

WILL STUDENTS BE TRAVELING YES NO

IF YES, APPROXIMATE NUMBER OF STUDENTS 15

STUDENTS WILL BE TRANSPORTED BY: BUS COUNTY VEHICLE

OTHER (Explain and see *):

*All student transportation must be by federally approved vehicles.

LIST THE NAME(S) OF ALL EMPLOYEES WHO WILL BE TRAVELING: Nakia Williams, Kyndal Schuler

PRINCIPAL'S APPROVAL: _____

(Signature of Principal)

FAX THIS FORM TO 482-1299 FOR SUPERINTENDENT'S APPROVAL

COUNTY OFFICE USE

PERMISSION IS GRANTED

PERMISSION NOT GRANTED

If "Granted", approval is contingent on vehicle and/or driver availability.
Regular bus routes will be **FIRST** priority and may take precedence over a scheduled extra-curricular trip.

DATE: 11/19/24

SUPERINTENDENT'S SIGNATURE: _____

RETURN FAX TO SCHOOL _____

FAXED TO TRANSPORTATION (if needed) _____

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JCSB SCHOOL: JAWD

DATE: 11/18/2024

MULTI-DATE/MULTI-LOCATION EVENTS (SUCH AS REGULAR SEASON FOOTBALL, BASKETBALL, ETC):
MULTI-DATE/MULTI-LOCATION SCHEDULE OF EVENTS IS ATTACHED:
Continue to complete applicable information below.

DESTINATION: (Name of Location) DOTHAN CIVIC CENTER

ADDRESS: 126 N St Andrews ST

CITY: DOTHAN

STATE: AL

DATE OF DEPARTURE: 12/06/24

DATE OF RETURN: 12/06/24

SPECIFIC PURPOSE FOR TRAVEL: NUTCRACKER BALLET


WILL STUDENTS BE TRAVELING YES NO

IF YES, APPROXIMATE NUMBER OF STUDENTS 17

STUDENTS WILL BE TRANSPORTED BY: BUS COUNTY VEHICLE
 OTHER (Explain and see *):

*All student transportation must be by federally approved vehicles.

LIST THE NAME(S) OF ALL EMPLOYEES WHO WILL BE TRAVELING: JANET BAXLEY, ABBI WATSON, SIERRA ROSCOE

PRINCIPAL'S APPROVAL: 
(Signature of Principal)

FAX THIS FORM TO 482-1299 FOR SUPERINTENDENT'S APPROVAL


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COUNTY OFFICE USE

PERMISSION IS GRANTED PERMISSION NOT GRANTED

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Regular bus routes will be **FIRST** priority and may take precedence over a scheduled extra-curricular trip.

DATE: 11/25/24

SUPERINTENDENT'S SIGNATURE: 

RETURN FAX TO SCHOOL _____

FAXED TO TRANSPORTATION (if needed) _____

SOUTHEAST ALABAMA DANCE COMPANY

SCHOOL SHOW PERFORMANCES



THE NUTCRACKER
DECEMBER 6, 2024
10:00 AM



MOANA'S
ISLAND ADVENTURE
MARCH 14, 2025
10:00 AM

AT THE DOTHAN CIVIC CENTER