



Book	Policy Manual
Section	Vol. 25, No. 2, January 2025 - Revisions
Title	Copy of REPORTS OF SUSPICIOUS ACTIVITY AND POTENTIAL THREATS TO SCHOOLS
Code	po8406 caj 5/9/25
Status	
Legal	<a href="#">F.S. 119.07</a> <a href="#">F.S. 943.082</a> <a href="#">F.S. 1006.07</a>
Adopted	June 21, 2022
Last Revised	October 15, 2024

#### **8406 - REPORTS OF SUSPICIOUS ACTIVITY AND POTENTIAL THREATS TO SCHOOLS**

It is vitally important that local public safety agencies and school officials be made aware of potential threats to schools as quickly as possible. All employees shall, and students and members of the community are strongly encouraged, to promptly make reports concerning unsafe, potentially harmful, dangerous, violent, or criminal activities, or the threat of these activities, to local public safety agencies and/or school officials. The following is a non-exhaustive list of mechanisms to disclose such information by:

- A. contacting local law enforcement agencies, including the Jackson County Sheriff's Department;
- B. utilizing the Florida Department of Education's mobile suspicious reporting tool ("FortifyFL") and the Jackson County School District Anonymous Hotline;
- C. contacting the District's School Safety Specialist as follows:
  - 1. in person at Jackson County School Board Office;
  - 2. via telephone at 850-482-1200;
  - 3. via email at [doug.powell@jcsb.org](mailto:doug.powell@jcsb.org);
- D. calling 9-1-1.

In addition, employees must also report unsafe, potentially harmful, dangerous, violent, or criminal activities, or the threat of these activities, to the Superintendent.

The identity of the reporting party and any other information received by school officials through the Florida Department of Education's mobile suspicious reporting tool is confidential and exempt under Florida's Public Records Act.

The District shall provide instruction on FortifyFL within the first five (5) days of school each year. The instruction must be age and developmentally appropriate and include the consequences of making a threat or false report involving school or school personnel's property, school transportation, or a school-sponsored activity. Instruction concerning consequences shall include disciplinary actions that may occur at school and possible criminal charges.

Annually, through procedures developed by the Superintendent, the District will make available a training for parents and guardians on the use of FortifyFL prior to the start of each school year or at the time of a student's enrollment if during the school year. The training will include an explanation of the potential consequences for anyone making a threat or false report concerning school or school personnel's property, school transportation, or a school-sponsored activity, including disciplinary actions that may occur at school and possible criminal charges. Information provided during the training concerning criminal charges shall include a summary of F.S. 790.162, 790.163, 836.10 and 837.05, and the penalties for violating those statutes.

Revised 10/15/24

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