

MINUTES

REGULAR WORKSHOP OF THE JACKSON COUNTY SCHOOL BOARD Thursday, August 15, 2024 (4:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS: Stacey Goodson
Chris Johnson
Tony Pumphrey
Michael "MJ" Jackson
Chephus Granberry

ALSO IN ATTENDANCE: Steve R. Benton, Sr., Superintendent; Clay Milton, Board Attorney; Becky Hart, Deputy Superintendent; District Directors; and Citizens

1.0 CALL TO ORDER

1.1 Call To Order

The Workshop was called to order by Chairman Tony Pumphrey at 4:30 PM.

2.0 APPROVAL OF THE AGENDA

2.1 Approval of the AGENDA

3.0 PRESENTATIONS

4.0 CITIZEN'S REQUEST

4.1 Citizens Request: This time is set aside for the Citizens of Jackson County to address the School Board. This is not a question and answer period, nor a political forum. Personal accusations and/or derogatory remarks will not be tolerated. Comments should be limited to three minutes or less. In the interest of time, the Chairman reserves the right to limit the number of speakers on a single topic to two individuals. Please arrive prior to the meeting to complete a "Request to Speak" card. In order to adhere to CDC social distance guidelines, building and or board room access may be limited to the speaker.

No one requested to speak.

5.0 CONSENT AGENDA

5.1 Approval of the CONSENT AGENDA

5.2 Approval of the Minutes of the July 11, 2024 Board Workshop

5.3 Approval of the Minutes of the July 16, 2024 Regular Board Meeting

5.4 Approval of the Minutes of the July 22, 2024 Special Board Meeting

5.5 Approval of the Minutes of the July 29, 2024 Public Hearing

6.0 OTHER AGENDA ITEMS - Consent

6.1 Approval of OTHER AGENDA MATTERS - CONSENT

6.2 Approval of Specific Board Policies

The attached policy revisions were provided by NEOLA and district staff have reviewed each policy. These policies have been properly advertised and are ready for approval. Policies included are 3242, 4120, 5772, 6320.01, 6322, 6440, 6450, 7217, 8405, 8420, 8510, 8600, and 9215.

6.3 Approval to Rescind Policies 1217, 3217, and 4217

NEOLA recommends to RESCIND policies 1217-Administration Weapons, 3217-Instructional Staff Weapons, and 4217-Support Staff Weapons. This information has been properly advertised.

6.4 Approval to Advertise New Policies 5330.04, 5505, and 7540.08

The following policies have been presented by NEOLA and reviewed by district staff. This request is to ADVERTISE the following new policies: 5330.04 Administration of Short-Acting Bronchodilators and Components by Trained School Personnel; 5505 Academic Honesty; and 7540.08 Artificial Intelligence (AI)

6.5 Approval to Advertise Amendments to Specific Board Policies

The attached policy revisions were provided by NEOLA and district staff have reviewed each policy. Policies included are 2215, 2271, 2340, 2370, 2370.01, 2421, 2440, 2460, 2520, 2700, 5130, 5330.01, 5410, 5410.01, 5420, 5460, 5465, 5610, 5611, 5730, 5780, 6210, 6322, 6330, 6661, 7100, 7440.03, 8405, 8406, 8407, 8415, 8420, and 9800.

6.6 Approval to Advertise to Rescind Policy 2540 Audio Visual Use

NEOLA has recommended to RESCIND policy 2540 Audio Visual Use. This request is to ADVERTISE to rescind this policy.

Recommendation: Approval to Advertise to Rescind Policy 2540 Audio Visual Use

6.7 Official Adoption of Science textbooks in grades K-12.

Textbook presentations have been presented by State approved Science Publishers, Jackson County teachers have reviewed the textbooks, votes have been submitted and calculated, and the science textbook selection has been advertised for public view for the required time.

6.8 Bid Award to Southern Propane Gas, Inc. for LP Gas Service to Facilities throughout the District.

Bids were opened 8/14/24 in the Board room of the Jackson County School Board for the LP Gas Service needs throughout the District. Southern Quality Propane submitted the lowest responsive bid. Recommendation is for the Board to award the LP Gas Service Bid to Southern Quality Gas, Inc.

Recommendation: Approve Bid Award to Southern Propane Gas, Inc. for LP Gas Service to Facilities throughout the District.

6.9 Bid Award to JM Electric Supply Co., Inc. for Softball Field Lighting Equipment at Malone School.

On Wednesday, August 14, 2024, bids were opened for the Malone Girls' Softball Field Lighting Equipment. The lowest responsive bid was presented by JM Electric Supply Co., Inc. Bid information is attached.

Recommendation: Approve Bid Award to JM Electric Supply Co., Inc. for Softball Field Lighting Equipment at Malone School.
Mr. Goodson asked if this item is approved will the installation begin immediately. Superintendent Benton stated, yes.

6.10 Approval to Pursue Items Necessary to Provide a Live-Broadcast and Accessible Recording of All PUBLIC School Board Meetings/Workshops/Hearings

In order to provide a quality live-feed and recording of all public meetings, including monthly board workshops, monthly board meetings, special board meetings, and public hearings the Board requests the Superintendent to coordinate, through the district IT Department, the set-up and personnel to facilitate this project. The recordings of all meetings will need to be archived and available for public viewing.

Recommendation: Approval to Pursue Items Necessary to Provide a Live-Broadcast and Accessible Recording of All PUBLIC School Board Meetings/Workshops/Hearings

Mr. Pumphrey stated he requested this item be added to the agenda and after conversation with Matt Fuqua (Board Attorney) he would like the board to have discussion about using audio only recordings of all meetings. Mrs. Jennifer See, District MIS Director, stated she will need some guidance to know how the board wants to handle the details involved in recording equipment, archiving, assigning staff, and public records requests associated with audio recording of the public meetings. Mr. Goodson asked Mr. Clay Milton, Board Attorney, if other districts do any recording. Mr. Milton stated county offices and school districts they have as clients do not. He stated the Washington County Board of County Commission contracts the service out and he will request the costs/details involved. He also stated recording for public access is a good thought, but accessibility and ADA close caption requirements, along with archiving of the recording would be required in accordance with Florida Statutes. Mr. Pumphrey asked to move item 6.10 to the information section of the agenda for any additional discussion and if necessary, the item would be brought back to the board later for voting.

7.0 OTHER AGENDA ITEMS - Action

8.0 PERSONNEL - Consent

8.1 Approval of PERSONNEL - CONSENT

8.2 Summary of Personnel

8.3 Non-Instructional Recommendations

8.4 Instructional Recommendations

8.5 Transfers

8.6 Retirements

8.7 Requests to Enter or Extend DROP

8.8 Terminal Leave Pay

Recommendation: Approval of Terminal Leave Pay

8.9 Request for Two (2) Additional Paraprofessionals at Jackson Alternative School

Jackson Alternative School has reached capacity in ACL grades 6-12 creating a request for two (2) additional paraprofessionals. Due to this increase in student enroll these additional paraprofessionals are needed for compliance with the IEP's required ratio of 3/1. Mr. Goodson asked if the IEP for each student requires the paraprofessional. Mrs. Kristy Halley, ESE Director, stated yes.

9.0 PERSONNEL - Action

10.0 FINANCIAL MATTERS - Consent

10.1 Approval of FINANCIAL MATTERS - CONSENT

10.2 Approval of Monthly Cash & Investments

10.3 Approval of Amended Resolution #07162024-001 to Administer Internal Funds 2024-25

10.4 Approval to Amend School Board Bank Depositories 2024-25

Requesting to amend the 2024-25 School Board Bank Depositories to close the First Federal Bank account, General Fund. This account is not used. Funds will be transferred to the operating account, General Investment.

Mr. Pumphrey asked Mrs. Ellen Folsom, Finance Director, how close are we to closing out the 23-24 fiscal year. Mrs. Folsom stated very soon.

11.0 FINANCIAL MATTERS - Action

12.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Consent

12.1 Approval of CONTRACTS/RESOLUTIONS/AGREEMENTS - CONSENT

12.2 Resolution 08202024-01 Affirming Participation in the Small School District Council Consortium for the 2024-2025 Fiscal Year

12.3 Approval of Contract with Nicole Hite to Provide Speech/Language Therapy Services for the 2024-2025 School Year.

This contract between Nicole Hite and The Jackson County School District is being renewed from last school year. Nicole Hite will provide therapy services to students in Jackson County Schools for the 2024-2025 school year.

Mr. Goodson asked Mrs. Halley about this contract. Mrs. Halley stated this is a renewal and the contract helps facilitate the services required for students.

12.4 Contract with Adjunct Teacher Annamarie Johnson to provide Nursing Instruction for the 2024-2025 school year

This contract with Adjunct teacher Annamarie Johnson will provide Nursing instruction for MHS Certified Nursing Assistant students completing their final year for certification.

12.5 C.A.R.E. Contracts for Cottondale Elementary School and Marianna K-8 School (7/1/2024-6/30/2025)

Annual contracts for counseling services provided through the ALPHA program with Chemical Addictions Recovery Effort (C.A.R.E.)

12.6 Memorandums of Understanding with Agencies to ensure Collaboration and Continuity of Care in Relation to Mental Health Services for Students (2024-2025)

Attached are MOU'S for the 24-25 school year with the four agencies that have signed and responded at this time. They are as follows: Behavioral and Life Connections, Hope Springs Counseling Group, Life Management Center, and Spires Behavioral Health Care Center, LLC.

The purpose of the agreement is to facilitate the collection, analysis, and sharing of data in order to track shared clients, better coordinate individual care, and address barriers and needs across systems to better serve the community, as required by Senate Bill 7026/7030. The MOU's will assist our district in providing and improving mental health services and resources needed to meet the needs of children, families, and caregivers; achieve continuous improvement across programs; and to improve the level of educational achievement for children served by both entities. The MOU's do not financially obligate our school district to incur any related expense.

12.7 Memorandum of Agreement with Jackson County Health Department Regarding Health Services (2024-2025 Year)

In order to process and receive our full Medicaid reimbursement, we needed to supply them with a contract showing what the HD and what the JCSB is responsible for regarding Health Services. This MOA serves that purpose. No services are changed.

13.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Action

14.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Consent

14.1 Approval of PROJECTS/PROGRAMS/GRANTS/PLANS - CONSENT

14.2 2024-2025 AWARE Grant Project Application for Jackson County School District

AWARE Grant Project Application 2024-2025

2024-2025 AWARE Grant Project Application. The 2024-2025 AWARE Grant Project Application allocation for our district for the upcoming year is \$363,562.00. The AWARE grant allocation provides funds for three and a half mental health staff and necessary supplies and additional expenses, so no costs are incurred by the district.

15.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Action

16.0 FACILITIES AND CONSTRUCTION - Consent

16.1 Approval of FACILITIES AND CONSTRUCTION - CONSENT

16.2 Permission for the Superintendent of Schools to Proceed with a Bid Process to Sell 40 Acres of the Grand Ridge Farmland Parcel ID 25-4N-08-0000-0050-0000 (Section Facing Hwy 90)

Amy Glass completed a card to speak to item 16.2

There was a discussion about selling the 40 acres vs selling all of the property. Mr. Johnson stated he feels the front 40 acres is the most valuable part of the property and the District could recover a large portion of the amount paid by selling this section. He further stated the remaining acres could continue to be leased as farmland until any recommendation/decision regarding possible use for the property. There was discussion about a land lab and ballfields for Grand Ridge and Sneads schools. It was noted the property has been released from DOE as not needed by the district for educational purposes. There was discussion of selling 80 acres or 40 acres. Mr. Milton mentioned to the board members if they wanted to sell the front 40 acres and then in the next few years sell the next 40, he would recommend selling 80 acres now because of easements. Mr. Chris Franklin, CTE Administrator, stated there are CAPE funds available that could be utilized for a nice land lab facility to be used by both Grand Ridge and Sneads schools. There was a discussion about looking into a possible Ag Turf Project on part of the property. Mr. Johnson reminded the board members that the district has Trent Childs leasing the farmland and stated Mr. Childs is doing an excellent job in managing the property. Mr. Goodson stated the land labs and ballfield sounds like a good plan for future consideration. Mr. Goodson asked Mr. Benton for his thoughts. Mr. Benton stated the property is not costing the District any money and we are making money on the lease. The 40 to 80 acres is not needed for the district, but Mr. Benton further stated the district needs to hold on to the rest of the property. Mr. Benton stated Mr. Fuqua suggested utilizing the bid process and place a minimum required bid, and the statement "the district retains the right to reject any or all bids" on the bid document advertisement. Mr. Milton agreed that a bid process with a minimum requirement is better for the school district. With a consensus the board agreed to add to the recommendation for item 16.2 to include "with a minimum bid of \$8,000.00 per acre." The agenda item on the 8/20/24 agenda will be updated before the meeting.

16.3 Grand Ridge PK-8 School Phase 2 Contingency Modification 1

This attached request is for expense outside the original approved contract. The expense is for replacing Electrical Panels required for the Project.

17.0 FACILITIES AND CONSTRUCTION - Action

18.0 P-CARD/PURCHASE ORDERS OVER \$10,000.00 - Consent

18.1 Approval of P-CARD/PURCHASE ORDERS OVER \$10,000 - CONSENT

18.2 Purchase Order to United Data Technologies for Canvas 24-25 Renewal

Renewal to Canvas that supports online lesson planning and lesson deployment for student academics.

18.3 Purchase Order to Howard Technologies for Interactive Panel Televisions

Purchase of replacement interaction panel televisions and to fulfill two new classrooms at Sneads Elementary.

18.4 Purchase Order to Vocabulary.com for Supplemental Instruction (24-25 Year)

Provides supplemental instruction in academic vocabulary for several subject areas supporting improved achievement.

18.5 Purchase Orders to School Outfitters for Outdoor Cafe Seating at Marianna High School

Provides replacement seating for outdoor cafe at Marianna High School.

18.6 Purchase Order to Alan Jay Fleet Sales for Food Service Vehicles

Provides for a Cargo Van with a lift and replaces aging/high mileage transport vans for the Food Service Program. Vehicles were previously approved by the Board in 2021. The vendor selected never completed the sale and delivery. Process was reinitiated this summer.

18.7 Purchase Order to PC Solutions and Integrations for Internet Upgrades

This purchase is to complete the purchase of network equipment for the approved RFP – attachment titled "24_Jackson County School Board_C2", approval received 2/7/2024. Approval to accept PCS solutions as the bid winner was received 4/16/2024. Utilizing the remainder of the ERATE budget we purchased \$723,085.90 of this RFP, in which the district was responsible for 15% or \$108,462.88. ARP Federal grant monies earmarked for internet upgrades are being expended to complete the purchase of network equipment.

18.8 Purchase Order to United Data Technologies for Canvas LMS Licenses with Tier 1 Support (8/1/24-7/31/25)

Canvas licenses used by teachers throughout the district to share instruction and assignments with students.

18.9 Purchase Order to JM Electric Supply Co., Inc. for Softball Field Lighting Equipment at Malone School

Purchase Order will be updated following the 8/14/24 bid opening.

18.10 Purchase Order to Wittichen Supply Co. for replacement unit and refrigerant for the Grand Ridge School Gymnasium.

The Grand Ridge School Gymnasium HVAC system consists of two (2) twenty (20) ton Condenser Units. This purchase order is for the replacement of one of the units which is beyond repair. Quotes are attached.

19.0 P-CARD/PURCHASE ORDERS OVER \$10,000.00 - Action

20.0 EXPULSIONS

21.0 JUST CAUSE ITEMS

22.0 INFORMATION ITEMS

22.1 Resignations

22.2 Food Service Update

Michael Kilts, Food Service Director, notified the board the adult prices will see a \$1.25 increase due to federal food service regulations. The district has applied for a waiver to the price increase, but the waiver has not been issued. There was a discussion about providing more variety to the lunches served. Mr. Kilts stated he is working with the Sodexo staff to provide more variety and options.

22.3 JCEA Announcements/Update/Input

In accordance with the approved JCEA Master Contract, Item #2.12

22.4 JESPA Announcements/Update/Input

In accordance with the approved JESPA Master Contract, Item #6.8

22.5 Out of State Travel


22.6 Head Start Monthly Financials

23.0 SCHOOL BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS

23.1 Dates to Remember

24.0 ADJOURN

The Workshop was adjourned at approximately 5:25 PM.



Steve R. Benton, Sr., Superintendent of Schools



Tony Pumphrey, Chairman of the Board