

MINUTES

REGULAR WORKSHOP OF THE JACKSON COUNTY SCHOOL BOARD Thursday, June 13, 2024 (4:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS: Stacey Goodson
Chris Johnson
Tony Pumphrey
Michael "MJ" Jackson
Chephus Granberry

ALSO IN ATTENDANCE: Steve R. Benton, Sr., Superintendent of Schools; H. Matthew Fuqua, Board Attorney; District Directors; and members of the public

1.0 CALL TO ORDER

1.1 Call To Order

The regular workshop was called to order at 4:31 PM by Tony Pumphrey, Board Chairman.

2.0 APPROVAL OF THE AGENDA

2.1 Approval of the AGENDA

3.0 PRESENTATIONS

4.0 CITIZEN'S REQUEST

4.1 Citizens Request: This time is set aside for the Citizens of Jackson County to address the School Board. This is not a question and answer period, nor a political forum. Personal accusations and/or derogatory remarks will not be tolerated. Comments should be limited to three minutes or less. In the interest of time, the Chairman reserves the right to limit the number of speakers on a single topic to two individuals. Please arrive prior to the meeting to complete a "Request to Speak" card. In order to adhere to CDC social distance guidelines, building and or board room access may be limited to the speaker.

No one requested to speak.

5.0 CONSENT AGENDA

5.1 Approval of the CONSENT AGENDA

5.2 Approval of the Minutes of the April 24, 2024 Special Board Meeting

5.3 Approval of the Minutes of the April 24, 2024 Special Workshop

5.4 Approval of the Minutes of the May 16, 2024 Board Meeting

5.5 Approval of the Minutes of the May 29 Special Board Meeting

6.0 OTHER AGENDA ITEMS - Consent

6.1 Approval of OTHER AGENDA MATTERS - CONSENT

6.2 Supplements for Payment Upon Completion of Requirements-June 2024 submissions

Attached are supplements submitted by schools.

6.3 Permission to proceed with the purchase of Science textbooks in grades K-12 at the conclusion of 20-day public access.

Permission to proceed with the purchase of Science textbooks in grades K-12. The textbooks have been selected by teachers but will need to be posted for public view for 20 days. The item will be brought before the Board for final approval in July.

6.4 Approval of Revisions to Specific School Board Policies

The attached policy revisions have been advertised and is ready for consideration by the board. Policy Numbers are 0124, 1120, 1362, 2111, 2120, 2210, 2270, 2271, 2421, 2460, 2520, 2623, 3362, 4362, 5111.01, 5410.01, 5420, 5460, 5463, 5465, 5500, 5514.01, 5710, 5780, 6320, 7530.01, 7540.02, 7540.03, 7540.04, 7544, 8305, 8610, 8660, 8800, 9130, 9160, and 9800.

6.5 Approval of New Board Policy 5782 Parent/Guardian Notification and Permission (School-Sponsored Events and Activities)

The attached policy has been advertised and is ready for consideration by the board.

7.0 OTHER AGENDA ITEMS - Action

8.0 PERSONNEL - Consent

8.1 Approval of PERSONNEL - CONSENT

8.2 Summary of Personnel

8.3 Non-Instructional Recommendations

8.4 Instructional Recommendations

8.5 Transfers

8.6 Retirements

8.7 Requests to Enter or Extend DROP

8.8 Terminal Leave Pay

8.9 Request for Additional Positions for the 2024-2025 School Year

Additional Staff is being requested to meet the needs of the schools. The attachment gives information on each school's request.

8.10 Request for Job Description to Amend a Current Employee's Position in Student Services

To meet the needs of the district, Student Services requests a new job description to amend a current employee position, the current position is an office accounting computer specialist. The current summary of the role does not include all responsibilities including working with school personnel on procedures, policies, and requirements for student engagement items, including but not limited to home school and attendance. This position monitors the completion of annual performance assessment evaluation forms from home school students. Monitors attendance and serves as a liaison when truancy petitions/court is necessary. The truancy aspect encompasses both homeschool and our public schools.

8.11 Approval to Amend Job Description of Behavior Analyst

Amend number of days from 196 to 226

8.12 AMENDED School Staffing Formula for the 2024-2025 School Year

To amend the staffing formula to allow for 1 Assistant Principal at the Elementary Level rather than 0.5.

9.0 PERSONNEL - Action

9.1 Request for additional Administration positions for the 2024-2025 School Year

Requesting 1 additional Assistant Principal at Marianna High School - this will give them a total of 2 Assistant Principals. Requesting 1 additional Principal at Marianna K-8 this will give them a total of 2 Principals

9.2 Recommendation of District and School Administrators for the 2024-2025 School Year

Recommendation of District and School Administrators for the 2024-2025 School Year

9.3 (TABLED ITEM) Recommendation for Eligible Confidential Employees, Non-Unit Employees, Other District Support Employees to receive the step placement effective July 1, 2024 as provided to the JESPA Employee Unit during the 2023-2024 School Year. (nothing additional in the 23-24 SY)

The Board approved a Bonus payment for the Non-Unit, Confidential and Other District Support Employees equivalent to the steps the JESPA Unit received during 23-24 year. This request will move eligible employees to the appropriate step as bargained for JESPA employees effective 7/1/24.

Mr. Granberry asked if this group of employees will be receiving the increase twice. Mrs. Ellen Folsom, Finance Director, stated this will bring these employees equal to the other non-instructional employees starting July 1 and their previous bonus was less because retirement is not paid on a bonus.

9.4 Recommendation for District Administrators and School Administrators to receive steps for eligible administrative experience up to and including the 22-23 School Year effective July 1, 2024.

This is only to receive steps they have not received.

Mr. Goodson asked Mr. Benton why this item was back on the agenda for a second time? Mr. Benton replied that Mr. Jackson asked him to present the item again this month. Mr. Jackson confirmed he made the request and then asked how much the steps would cost the district. Mrs. Folsom stated approximately \$133,000. Mr. Jackson asked if the amount could be covered through the budget. Mrs. Folsom replied, yes. There was discussion about salaries for all staff.

10.0 FINANCIAL MATTERS - Consent

10.1 Approval of FINANCIAL MATTERS - CONSENT

10.2 Approval of Monthly Cash & Investments

10.3 Approval of Revenue Summary

10.4 Approval of Budget Amendments

10.5 Approval of Budget & Expense Summary

10.6 Approval of Salary Schedules & Pay Grade Classifications 2024-25

10.7 Approval of School Board Bank Depositories 2024-25

11.0 FINANCIAL MATTERS - Action

12.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Consent

12.1 Approval of CONTRACTS/RESOLUTIONS/AGREEMENTS - CONSENT

12.2 Performance Contract for Exceptional Student Education Consultative Services with PAEC for the 2024-2025 School Year

This contract is for agreement of services between PAEC and The Jackson County School District for the 2024-2025 school year. The contract will provide annual subscriptions, assist with preparation, provide consultation, etc.

12.3 Agreement with A-Plus Therapy (Kim Holley, OTR/L) for Occupational Therapy Services for the 2024-2025 School Year

Agreement of the Contract between Kim Holley, OTR/L, A-Plus Therapy and The Jackson County School District for the 2024-2025 School Year.

12.4 Contract with Comcast Business for Internet at Jackson Adults with Disabilities at Sunland

This is an agreement with Comcast to change from Lumen and save \$300 month in internet service for the Jackson Adults with Disabilities Program at Sunland.

12.5 Master Contract for District Participation in PAEC Central Services 2024-2025

This contract is an annual renewal and includes PAEC Membership Services, Professional Development Central Services, Gateway Educational Computing Consultants Services (Finance/Payroll), and Student Data Services for the 2024-2025 year.

12.6 Mutual Aid Agreement with Graceville Health Center for Emergency Transportation Services due to Evacuation of Patients (2024-25 Year)

12.7 Cooperative Agreement between Caverns Learning Center and the JCSB for the 2024-25 school year.

12.8 Cooperative Agreement between Baker's Daycare and the JCSB for the 2024-25 School Year.

12.9 Memorandum of Agreement Between Jackson County school Board and the Jackson County Board of Commissioners 2024-25 EOC

12.10 Approval of Risk Management Agreement between Jackson County School Board and Panhandle Area Educational Consortium for July 1, 2024 through June 30, 2025

12.11 Approval of Contract Between Panhandle Area Educational Consortium & TSA Consulting to provide Consulting Services for Jackson County School Board for the 2024-2025 fiscal Year

12.12 Contract Between Tallahassee Orthopedic Clinic and Jackson County School Board for the 2024-25 School Year.

The Contract is between JCSB and TOC for the 2024-25 School Year.

12.13 2024-2025 Dual Enrollment Articulation Agreement with Chipola College

Attached is the Dual Enrollment Articulation Agreement with Chipola College for the 2024-2025 School Year. It outlines the guidelines for both entities to follow as well as payment requirements

12.14 Contract between PAEC and Jackson County School Board for the 2024-2025 FLVS Virtual Franchise

This contract allows students to be enrolled in FLVS courses through the PAEC franchise. Upon completion of the courses, the district can claim FTE for those courses if met during the allotted times

12.15 Approval of Piggyback Consent Form to the Apple Direct Customer Agreement Between the School Board of Broward County and Apple Inc to Obtain Quotes for Educational Services

This consent form will allow Jackson County School Board to operate under the term and conditions set for the between Broward County and Apple Inc. This will allow us to obtain a quote for educational services from Apple for the devices we currently have operational in our schools.

12.16 Contract between The Jackson County School District and Alexandria Mestres for Deaf and Hard of Hearing Services for 24-25 Year

Alexandria Mestres will provide personnel, including paraprofessionals and assistants, to perform deaf and hard of hearing itinerant services for the 2024-2025 school year.

13.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Action

13.1 Contract Renewal Year 2 of Year 5 of Sodexo for Food Service Management Company Option ____ (TABLED Item from 5/16/24 meeting)

The Board has the option to adjust meal reimbursement rates only in Option A. Option A is attached to Option B, C, and D. Option B, C, and D are attempts to adjust costs for Sodexo while increasing food options to students. Mr. Johnson asked Mr. Michael Kilts, Food Service Director, which option does he recommend? Mr. Kilts stated he recommends Option A because it provides the normal renewal each year.

14.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Consent

14.1 Approval of PROJECTS/PROGRAMS/GRANTS/PLANS - CONSENT

14.2 Perkins Rural Innovation Grant Application (2024-2025 SY)

This item is the district's annual application for the Perkins Rural Innovation Grant.

14.3 Workforce Development Capitalization Incentive Grant Application

Earlier this year we submitted a proposal for \$531,000 for the Workforce Development Capitalization Incentive Grant Program funded by the Florida Legislature. This round of proposals was targeted for the improvement of Agriculture Programs. Our proposal was approved and now we can apply for this funding. The majority of these funds are for equipment, supplies, and upgrades on some of our shops.

14.4 Amended Discipline Plan beginning the 2024-2025 School Year

Updates to the Discipline Plan beginning the 2024-2025 School Year are highlighted in red.

15.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Action

16.0 FACILITIES AND CONSTRUCTION - Consent

16.1 Approval of FACILITIES AND CONSTRUCTION - CONSENT

16.2 Final Acceptance of Ag Pavilion completion

Based on statement of the Architect, and inspections of EPCI Building Inspector, the Architect and JCSB Facilities Director, the New Ag Pavilion Project is completed. Board Declaration of Final Acceptance for the Project is being requested. Final Completion and Acceptance documents are attached.

17.0 FACILITIES AND CONSTRUCTION - Action

18.0 P-CARD/PURCHASE ORDERS OVER \$10,000.00 - Consent

18.1 Approval of P-CARD/PURCHASE ORDERS OVER \$10,000 - CONSENT

18.2 P-Card Purchase to College Board for Advanced Placement Exams for Marianna High School

Advanced Placement Exams for AP Government, AP English, AP Economics, and AP History for Marianna High School.

18.3 Purchase Order to Renaissance Learning for 2024-25 Accelerated Reader, Star Subscription, and Star Phonics Renewal

Attached is the Purchase Order to Renaissance Learning for 2024-25 Accelerated Reader, Star Subscription, and Star Phonics Renewal

18.4 Purchase Order to Florida School Board Association for the 2024-2025 Annual Dues

19.0 P-CARD/PURCHASE ORDERS OVER \$10,000.00 - Action

20.0 EXPULSIONS

20.1 School Expulsions

21.0 JUST CAUSE ITEMS

22.0 INFORMATION ITEMS

22.1 Food Service Update

22.2 JCEA Announcements/Update/Input

In accordance with the approved JCEA Master Contract, Item #2.12

22.3 JESPA Announcements/Update/Input

In accordance with the approved JESPA Master Contract, Item #6.8

22.4 Out of State Travel

22.5 PK-12 Student Enrollment as of May 24, 2024 (last day 23-24 SY) was 5959.

22.6 Suspension Reports for the Month of May 2024

22.7 Head Start Monthly Financials

22.8 Monthly Report for Early Childhood May 2024

Monthly Report for Early Childhood May 2024

22.9 Annual Section 112.08 Report and Status of Self-Insured Health Plan

Office of Insurance Regulation has reviewed annual report on self-insured health plan and accepted it as being in compliance with requirements of Section 112.08.

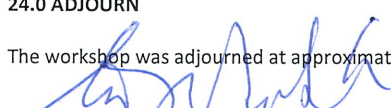
22.10 Resignations

23.0 SCHOOL BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS

23.1 Dates to Remember

24.0 ADJOURN

The workshop was adjourned at approximately 4:51 PM.


Steve R. Benton, Sr., Superintendent of Schools


Tony Pumphrey, Chairman of the Board