

MINUTES

REGULAR WORKSHOP OF THE
JACKSON COUNTY SCHOOL BOARD
Thursday, February 13, 2025 (4:00 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS: Chris Johnson
Tony Pumphrey
Michael "MJ" Jackson
Chephus Granberry
Rex Torbett

ALSO IN ATTENDANCE: Becky Hart, Assistant Superintendent Schools; H. Matthew Fuqua, Board Attorney; District Directors; and citizens

Superintendent Hunter Nolen was absent due to attending a Florida Association of District School Superintendent’s Conference in Gainesville, FL.

1.0 CALL TO ORDER

1.1 Call To Order

The workshop was called to order at 4:00 PM by Chris M. Johnson, Chairman of the Board.

2.0 APPROVAL OF THE AGENDA

2.1 Approval of the AGENDA

3.0 PRESENTATIONS

3.1 Jackson County Schools’ District Winner Recognition: Principal, Assistant Principal, Teacher, Rookie and School-Related Employees of the Year (at the Board Meeting)

Principal of the Year: Bryant Hardy Assistant Principal of the Year: Kayla Wilson Teacher of the Year: TBA Rookie Teacher of the Year: TBA School-Related Employee of the Year: TBA

3.2 Recognition of the Jackson County Sunshine State Scholar and Alternate Sunshine State Scholar 2024-2025 (@ Workshop)

Each of Florida’s school districts selects their top 11th grade students in the areas of Science, Technology, Engineering or Mathematics (STEM). Each scholar, along with their parents, will travel to Orlando for an extraordinary program designed to bring together scholars from around the state, connect them with employers that specialize in the STEM fields, and create a networking opportunity between the scholars and schools from Florida’s College and State University System. The two-day program honors each scholar for their significant academic accomplishments and celebrates the potential they represent for our communities and state. In addition to the honor the scholars receive from the Commissioner of Education, the Senior Chancellor and representatives from Florida’s colleges and universities meet with the students to discuss higher education opportunities available to them in Florida. This includes workshops for college applications and informational sessions on college funding for students and their parents! The 2024 Sunshine State Scholars program will be held April 10, 2025 – April 11, 2025 in Orlando, Florida.

Rhett Bethea, a student at Marianna High School, was recognized as the Jackson County Sunshine State Scholar. Carson Hollister, a Marianna High School student, was recognized as the alternate.

4.0 CITIZEN'S REQUEST

4.1 Citizens Request: This time is set aside for the Citizens of Jackson County to address the School Board. This is not a question and answer period, nor a political forum. Personal accusations and/or derogatory remarks will not be tolerated. Comments should be limited to three minutes or less. In the interest of time, the Chairman reserves the right to limit the number of speakers on a single topic to two individuals. Please arrive prior to the meeting to complete a "Request to Speak" card. In order to adhere to CDC social distance guidelines, building and or board room access may be limited to the speaker.

5.0 CONSENT AGENDA

5.1 Approval of the CONSENT AGENDA

5.2 Approval of the Minutes of the January 16, 2025 Board Workshop

5.3 Approval of the Minutes of the January 28, 2025 Regular Board Meeting

6.0 OTHER AGENDA ITEMS - Consent

6.1 Approval of OTHER AGENDA MATTERS - CONSENT

6.2 2024-25 Project Graduation Contributions

Attached are the proposed Project Graduation contributions provided by JCSB as determined by Senior Enrollment at individual schools. There was discussion about the amounts listed for contributions to Project Graduation.

6.3 Supplements for Payment Upon Completion of Requirements for the 2024-25 school year.

Attached are the supplements provided by schools as of this date for the 2024-25 school year. Supplements highlighted in RED were approved in November. Supplements highlighted in GREEN currently need board approval. There was discussion about the athletic supplements. There was also discussion about students transferring out of county to play sports as FHSAA rules now allow.

6.4 Approval of Travel by School Board members and Estimated Travel Reimbursement Pursuant to Florida Statute 1001.39(1) for the FSBA/s 38th Annual Day in the Legislature

Board Members Chephus Granberry and Michael Jackson have expressed interest in attending the FSBA's 38th Annual Day in the Legislature March 19-20, 2025. Attendance at this event is for official business of the school district and complies with rules of the State Board of Education providing training and support of the school board members. Attached you will find the tentative agenda for each event and estimated itemized travel reimbursement for each board member.

7.0 OTHER AGENDA ITEMS - Action

8.0 PERSONNEL - Consent

8.2 Summary of Personnel

Summary of Personnel

8.3 Non-Instructional Recommendations

8.4 Instructional Recommendations

8.5 Transfers

8.6 Retirements

8.7 Requests to Enter or Extend DROP

8.8 Request for 1 Additional ESE Teacher for the Early Childhood Center to meet the needs of the large numbers of students with disabilities.

Requesting an additional ESE teacher position for the Early Childhood Education campus to meet the needs of the large numbers of students with disabilities. Currently, the three ESE classes are at 13 with more to be staffed into each room. We will also hold Child Find in February, March, April, and May, which often adds 2-6 additional students each month for program services. With the current numbers, and planning for the possible incoming numbers, we feel that the needs of the students will be best met by adding an additional teacher since each classroom teacher and paraprofessional must be responsible for a plethora of student needs from toileting to feeding to education plus all services identified in the individual education plan.

8.9 Amend Job Description for Guidance Counselor Elementary and Guidance Counselor Middle and High

Mr. Granberry asked if the changes to the job description were mandated by the Department of Education? Mrs. Laura Kent, Student Services Director, stated the changes are to align more accurately to the job duties. Mrs. Hart stated the Superintendent is planning a full review of job descriptions this summer.

8.10 New Job Description for Director of Health and School Safety Specialist

In 2018 this Job Description was added to the Director of Transportation. At this time the Director of Transportation is no longer over Health and School Safety.

8.11 Amend Job Descriptions for Deputy Superintendent and Directors

9.0 PERSONNEL - Action

9.1 Recommendation of Leave Without Pay for Maury Campbell Effective February 18,2025, with Recommendation of Termination Pending a Hearing

10.0 FINANCIAL MATTERS - Consent

10.1 Approval of FINANCIAL MATTERS – CONSENT

10.2 Approval of Monthly Cash & Investments

10.3 Approval of Revenue Summary

10.4 Approval of Budget Amendments

10.5 Approval of Budget & Expense Summary

10.6 Approval of Amended 2024-25 Salary Schedules and Administrative Staff Pay Grade

The salary schedules have been amended to reflect the 2024-25 salary negotiations that were board approved on 01/28/2025. The District Administrative Staff Salary Schedule and the Administrative Pay Grades have been amended to reflect the expansion of the pay grades for Deputy Superintendent and Directors.

Mrs. Ellen Folsom, Director of Finance, provided an overview of the financial items on the agenda. Mr. Granberry asked about the administrative costs of the Pre-K program. Mrs. Folsom replied we are track with their budget this year.

11.0 FINANCIAL MATTERS - Action

12.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Consent

12.1 Approval of CONTRACTS/RESOLUTIONS/AGREEMENTS - CONSENT

12.2 Approval of Group Health Contract between the Jackson County School Board and Panhandle Area Educational Consortium for Plan year 2025

There was discussion about the possibility of looking at insurance coverage available through the open market. Discussion included State employee's insurance coverage, Jackson Hospital and Jackson County Board of County Commissioner employee's coverages. The District's insurance committee meetings have started for the next plan year.

12.3 Approval of Stop Loss Completed Insurance Policy and Stop Loss Cap Endorsement with Symetra for Plan year January 1, 2025 through December 31, 2025.

In December the Board approved the Proposal for this Symetra Stop Loss Policy. This is now the Official Policy which also requires signature.

12.4 Commercial Contract for the Sale of the 2971 Guyton Street Property to Vincenzo Torre at a Purchase Price of \$200,000

The Board has received the attached offer for the purchase of the Guyton Street property. If approved, the Board Chairman and Superintendent will finalize and sign the real estate documents through the board attorney.

Mr. Granberry asked for the list price of the property. The answer was provided, \$250,000.

13.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Action

14.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Consent

15.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Action

16.0 FACILITIES AND CONSTRUCTION - Consent

16.1 Approval of FACILITIES AND CONSTRUCTION - CONSENT

16.2 2025 Farm Lease agreement with Josh Hayes for Cottdondale Land Lab Property

On 12/17/24 the Board approved a contract for the 2025 Lease of the Cottdondale Land Lab property to Isaac Ball, Ball Farms. Since this time Ball Farms' business has been sold to Josh Hayes, & Mr. Ball has no further interest in the contract for the property which he has not signed. Mr. Hayes wishes to undertake the same agreement and fee as was previously approved for Ball Farms. It was noted during the workshop for the past three years, Ball Farms has been the only bidder for the property lease and bidding the property usage each year is not a requirement.

16.3 Proposal to secure Watford Engineering for the required Plans, Documents, and Administration of the Hope Building 1 Sanitary Sewer Lining Project.

During the recent Hope School HVAC & Renovations project it was discovered that the approximately 50 year old underground cast iron Sanitary Sewer system for Building #1 was collapsing from rust/decay and would eventually need to be completely replaced or repaired. The completion of the HVAC & Renovations project required immediate action which was taken for 1 North. Since the completion of this project, more problems are occurring with the rest of the system in the other areas of Building 1 (admin section, cafeteria, & 1 East). This recommendation is for Watford Engineering to handle the professional needs of the Project utilizing the "Trenchless Pipeline Reconstruction" method. Drawings are attached, but these documents are exempt to public viewing because they are drawings of the school campus.

17.0 FACILITIES AND CONSTRUCTION - Action

18.0 P-CARD/PURCHASE ORDERS OVER \$10,000.00 - Consent

18.1 Approval of P-CARD/PURCHASE ORDERS OVER \$10,000 - CONSENT

18.2 Purchase Order to Wittichen Supply for Replacement of the ESE Building unit which is nonfunctional

The HVAC unit for the ESE building at Old Marianna High School no longer works due to compressor failure. This unit is 16 years old, and we would like to replace the entire unit. Pending Board approval, equipment will be purchased from Wittichen Supply, Dothan, AL, and installation will be performed by JCSB Maintenance. Quote is attached.

18.3 Purchase Order to Legacy Construction Services Group, Inc. (ProPlaygrounds) for a replacement shade for the playground at ECC

The playground shade at ECC needs to be replaced. Attached is a purchase order and quote from Pro Playgrounds for a replacement playground shade.

18.4 Purchase Order to Sunland Print Shop for Marianna K-8 Parent Engagement and Student Planners

Provides parent communication tools for Marianna K-8 School.

18.5 Purchase Order to BSN Sports LLC for basketball units at Hope School

18.6 Purchase Order to Barnes & Noble for Dual Enrollment Textbooks – Spring 2025

19.0 P-CARD/PURCHASE ORDERS OVER \$10,000.00 - Action

20.0 EXPULSIONS

21.0 JUST CAUSE ITEMS

22.0 INFORMATION ITEMS

22.1 Food Service Update

Mr. Michael Kilts, Director of Food Service, reported they are looking at catering options for adult meals through the cafeterias. The employee would place their order through the daily catering selection and the meals would be ready at their lunch time.

22.2 JCEA Announcements/Update/Input

In accordance with the approved JCEA Master Contract, Item #2.12

22.3 JESPA Announcements/Update/Input

In accordance with the approved JESPA Master Contract, Item #6.8

22.4 Out of State Travel

22.5 PK-12 Student Enrollment as of February 6, 2025 was 5950

22.6 Resignations

22.7 Suspension Reports for the Month of January 2025

22.8 Head Start Monthly Financials

22.9 Notice of Federal Interest in Hope School

In accordance with 2 CFR § 200.316, grantees and subgrantees that have a renovation, major remodeling, construction, or real property project using \$1 million or more in Federal funds must record the notice of Federal interest (NFI) in the official real property records for the jurisdiction in which the improved or purchased property is located.

22.10 January 2025 ECC Monthly Report

Monthly Report for January 2025 for ECC

22.11 Discussion of Naming the Gym at Marianna High School the Tim Goodson Gymnasium

Mr. Granberry presented information provided by Mrs. Myrlene Goodson for possible consideration of naming the Marianna High School Gym. There was discussion about the board policy and the number of great teachers, coaches, and employees over the years at each school. Also discussed was the difficult situation of approving these requests and that some previous requests have not been approved. It was also mentioned the MHS Hall of Fame is a great way that Marianna High alumni and employees are being recognized each year.

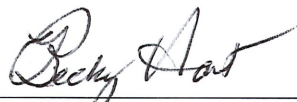
23.0 SCHOOL BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS

23.1 Dates to Remember

Everyone was reminded of the upcoming basketball games. Mr. Nolen notified the board members the lights are being installed at the Malone field.

24.0 ADJOURN

The workshop was adjourned at approximately 4:56 PM



Becky Hart, Deputy Superintendent of Schools



Chris M. Johnson, Chairman of the Board