

MINUTES

REGULAR WORKSHOP OF THE JACKSON COUNTY SCHOOL BOARD Thursday, February 15, 2024 (4:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS: Stacey Goodson
Chris Johnson
Tony Pumphrey
Michael "MJ" Jackson
Chephus Granberry

ALSO IN ATTENDANCE: Steve R. Benton, Sr., Superintendent; Clay Milton, Board Attorney; Aaron Day, Deputy Superintendent; District Directors; and Citizens

1.0 CALL TO ORDER

1.1 Call To Order

The Workshop was called to order at 4:30 PM by Tony Pumphrey, Chairman of the Board.

2.0 APPROVAL OF THE AGENDA

2.1 Approval of the AGENDA

3.0 PRESENTATIONS

3.1 Presentation of the Florida School Board Master Board Certification (@Workshop) April Griffin, FSBA Consultant/Facilitator, presented the Master Board Certification. Ms. Griffin provided an overview of the training program and congratulated the Board and Superintendent for completing the training. She also thanked them for their dedication to the students of our county.

3.2 Jackson County Employee of the Year Recognition (@Workshop)

School Related Employee of the Year, Tiffany Oliver, MK8 Rookie Teacher of the Year, Nakia Williams, Malone Teacher of the Year, Randa Jennings, MK8 Assistant Principal of the Year, Mark Brogdon, MK8 Principal of the Year, Becky Hart, Grand Ridge were recognized and congratulated.

3.3 Recognition of State BETA Competition Winners (@ WORKSHOP - MK8, CES, and SHS) BETA students from Cottondale Elementary and Sneads High were recognized for their recent awards at the state convention. The Marianna K-8 students will attend the regular meeting next week.

3.4 Recognition of State BETA Competition Winners (@ BOARD MTG - Malone and MHS)

4.0 CITIZEN'S REQUEST

4.1 Citizens Request: This time is set aside for the Citizens of Jackson County to address the School Board. This is not a question and answer period, nor a political forum. Personal accusations and/or derogatory remarks will not be tolerated. Comments should be limited to three minutes or less. In the interest of time, the Chairman reserves the right to limit the number of speakers on a single topic to two individuals. Please arrive prior to the meeting to complete a "Request to Speak" card. In order to adhere to CDC social distance guidelines, building and or board room access may be limited to the speaker.

Amy Glass spoke to the board regarding the Grand Ridge K-8 School. Krista Downum also spoke to the board regarding un-qualified teachers, vacant positions, salary, and insurance costs.

5.0 CONSENT AGENDA

5.1 Approval of the CONSENT AGENDA

5.2 Approval of the Minutes of the January 11, 2024 Workshop

5.3 Approval of the Minutes of the January 16, 2024 Regular Board Meeting

6.0 OTHER AGENDA ITEMS - Consent

6.1 Approval of OTHER AGENDA MATTERS - CONSENT

6.2 Amendment #1 to the 2023-2024 Board Meeting Calendar

Request to update the Board meeting calendar to combine the meetings in May 2024 due to graduation week activities scheduled the week of the third Tuesday. This request will combine the board meeting with the workshop and will be held on Thursday, May 16, 2024. Also requested is a correction for the meeting time for the November Reorganization of the Board. The previous schedule stated 3:30 PM instead of 4:00 PM.

6.3 Supplements for Payment Upon Completion of Requirements for the 2023-2024 School Year.

6.4 Project Graduation Contributions

Attached are the proposed Project Graduation contributions provided by JCSB as determined by Senior Enrollment at individual schools.

6.5 Approval of 2023-2024 Salary and Contract Negotiations with Jackson Educational Staff Professional Association (JESPA)

Provides for the updates to the Jackson Educational Staff Professionals Association salary and contract language for the 2023-2024 school year. JESPA ratified the negotiations with a vote of 98% in favor.

7.0 OTHER AGENDA ITEMS - Action

8.0 PERSONNEL - Consent

8.1 Approval of PERSONNEL - CONSENT

8.2 Summary of Personnel

8.3 Non-Instructional Recommendations

8.4 Instructional Recommendations

8.5 Transfers

8.6 Retirements

8.7 Requests to Enter or Extend DROP

8.8 Terminal Leave Pay

8.9 Approval to Amend Job Descriptions for the School Mental Health Counselor and the Speech-Language Pathologist

1) The Mental Health Counselor Job Description amendment is to add "social work" as an area for education and certification/licensure, to add the reference of S.B. 7030 in the responsibilities and other updates. 2) The Speech-Language Job Description amendment is to update the Approved Unit Compensation Plan as approved with the 22-23 JCEA negotiations.

8.10 Request for Additional Position for the 2023-2024 School Year

Request for Additional Position for the 2023-2024 School Year Graceville - 1 Kindergarten Classroom Paraprofessional -- (Graceville has 2 Kindergarten classrooms) This Para will help with the 44 students in the 2 classrooms.

8.11 Staffing Plan Procedures 2024-2025

These procedures outline the process for determining employee staffing plans for the District.

8.12 School Staffing Formula for 2024-2025

This formula is used to determine staffing levels at each school based on FTE and type of school. It is used to generate the staffing allocations for each school site.

Mr. Granberry asked if the staffing plan procedures and formula are only for general fund. Mrs. Ellen Folsom, Finance Director, replied the calculations are generally based on the February FTE count and generated FEFP (general fund dollars). She stated there are other positions funded by special funds. Mr. Pumphrey stated there are many positions currently funded by ARP funds that will be ending with the current school year. Mrs. Folsom agreed. Mr. Granberry stated there could be additional costs to general fund because of the ARP funds ending. Mr. Pumphrey stated permanent positions funded by non-permanent money may come back to hurt next year. Mr. Goodson stated this is something we have known was coming and we have all been involved in budget discussions. He stated this is a reminder we must live within our means. Mr. Granberry stated the current ECC Program is a budget problem.

8.13 Recommendation of Leave Without Pay for David Joshua Smith Effective February 20, 2024 with Recommendation of Termination Pending a Hearing

9.0 PERSONNEL - Action

10.0 FINANCIAL MATTERS - Consent

10.1 Approval of FINANCIAL MATTERS - CONSENT

10.2 Approval of Monthly Cash & Investments

10.3 Approval of Revenue Summary

10.4 Approval of Budget & Expense Summary

10.5 Approval of Budget Amendments

10.6 Amended 2023-24 Non-Instructional Salary Schedule based on ratification of the negotiations with JESPA.

11.0 FINANCIAL MATTERS - Action

12.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Action

12.1 Renewal agreement with the Panhandle Area Educational Consortium (PAEC) for Skyward and ISCorp 2023-2026.

This contract with PAEC is for the contract they have directly with Skyward for our accounting software. The cost is accounted for annually in the Central Services Master Contract with PAEC. The 2023-24 Central Services Master Contract was board approved on June 20th, 2023.

12.2 Mutual Aid Agreement with Chipola Health and Rehabilitation Center for the 2024-2025 Year.

Mutual Aid Agreement with Chipola health and Rehabilitation Center for the 2024-2025 Year.

12.3 Memorandum of Understanding Between Agency for Persons with Disabilities/Sunland and Jackson County School Board for Emergency Evacuations (7/1/2024-6/30/2025)

12.4 Memorandum of Understanding with Jackson Hospital (2/20/2024)

This is a continuation of the agreement we have with Jackson Hospital for our Health Program Students to get observation hours toward their CNA.

12.5 Memorandum of Understanding with Marianna Health and Rehabilitation (2/20/2024)

This is a continuation of the agreement with Marianna Health and Rehabilitation for Health students to gain observation hours toward their CNA certification.

12.6 Lease with Life Center Church for use of Hope School Gymnasium (1/1/2024-12/31/2024)

Life Center Church is requesting use of the Hope School Gymnasium/Multipurpose Room. The attached Lease Agreement reflects the details of this agreement pending Board approval.

12.7 Division of Administrative Hearings Administrative Law Judge Services Contract Amendment #1

DOAH has requested an amendment to current contract. The deleted section is marked on the attached copy of the 11/16/23 approval.

12.8 Retainer Letter with Allen, Norton, and Blue P.A. for Representation of the District Superintendent in Employee Relation Matters

13.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Action

13.1 Approval of the Science of Reading Literacy Tutoring Grant

Provides additional resources to improve Reading outcomes for the District.

14.0 FACILITIES AND CONSTRUCTION - Action

14.1 Florida Inventory of School Houses Inventory (FISH) Certification

Annual FISH Certification

14.2 Change Order 8 Hope School HVAC Renovations

This Change Order reflects a tax savings which will revert back to owner discretion with the project.

15.0 P-CARD/PURCHASE ORDERS OVER \$10,000.00 - Action

15.1 Purchase Order to Studio D Music and Sound, LLC for Cottondale High School Football Stadium

15.2 Purchase Order to Mobile Communications America, Inc. for Additional Radios at Marianna K8 School

Purchase of additional communication radios for Marianna K-8 School funded through a JCEF Grant to provide a for each employee while on campus.

15.3 Purchase Order to Barnes & Noble College Bookstore – Spring 2024

Barnes & Noble Bookstore Purchase Order – Spring 2024 Dual Enrollment and Early Admission students - Chipola College

15.4 Purchase Order to SHAW Industries for Carpet at Graceville School

The carpet inside the Graceville School gymnasium (basketball court area walls) is very old and needs to be replaced. This purchase order request is for the removal, disposal, and replacement of the old carpet inside the gym and entrance areas with new carpet. *Superintendent Benton notified the board this board item may change before the meeting on Tuesday.

15.5 Purchase Order to Lexia Learning

Provides interventions for reading for K-12.

16.0 EXPULSIONS

16.1 Recommendation of Expulsion

17.0 JUST CAUSE ITEMS

18.0 INFORMATION ITEMS

18.1 Food Service Update

18.2 JCEA Announcements/Update/Input

In accordance with the approved JCEA Master Contract, Item #2.12

18.3 JESPA Announcements/Update/Input

In accordance with the approved JESPA Master Contract, Item #6.8

18.4 Out of State Travel

18.5 PK-12 Student Enrollment as of February 12, 2024 was 6036.

18.6 Resignations

18.7 Head Start and Early Head Start Eligibility Priority Criteria

18.8 Preschool and Early Head Start January Monthly Report

18.9 Head Start Monthly Financials

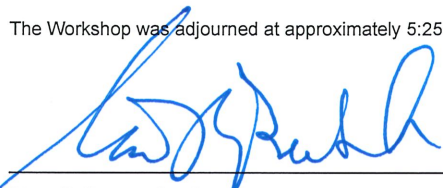
18.10 Certificate of Occupancy for the District Fleet Maintenance Facility

19.0 SCHOOL BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS

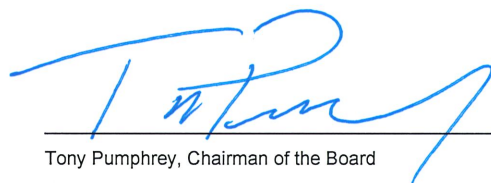
19.1 Dates to Remember

20.0 ADJOURN

The Workshop was adjourned at approximately 5:25 PM.



Steve R. Benton, Sr., Superintendent of Schools



Tony Pumphrey, Chairman of the Board