

MINUTES

REGULAR WORKSHOP OF THE
JACKSON COUNTY SCHOOL BOARD
Thursday, January 11, 2024 (4:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS: Stacey Goodson (ABSENT)
Chris Johnson
Tony Pumphrey
Michael "MJ" Jackson
Chephus Granberry

ALSO IN ATTENDANCE: Aaron Day, Deputy Superintendent; Directors; and citizens. Superintendent Benton was absent due to his attendance at a required FADSS training in St. Petersburg.

1.0 CALL TO ORDER

1.1 Call To Order

The workshop was called to order at 4:30 PM by Tony Pumphrey, Chairman of the Board. Mr. Pumphrey noted that Mr. Goodson was absent due to the death of a family member and the board members extended their condolences. It was also noted that Mr. Benton is attending a Superintendent's training out of town.

2.0 APPROVAL OF THE AGENDA

2.1 Approval of the AGENDA

3.0 PRESENTATIONS

4.0 CITIZEN'S REQUEST

4.1 Citizens Request: This time is set aside for the Citizens of Jackson County to address the School Board. This is not a question and answer period, nor a political forum. Personal accusations and/or derogatory remarks will not be tolerated. Comments should be limited to three minutes or less. In the interest of time, the Chairman reserves the right to limit the number of speakers on a single topic to two individuals. Please arrive prior to the meeting to complete a "Request to Speak" card. In order to adhere to CDC social distance guidelines, building and or board room access may be limited to the speaker.

No one requested to speak.

5.0 CONSENT AGENDA

5.1 Approval of the CONSENT AGENDA

5.2 Approval of the Minutes of the December 14, 2023 Workshop

5.3 Approval of the Minutes of the December 19, 2023 Regular Board Meeting

6.0 OTHER AGENDA ITEMS - Consent

6.1 Approval of OTHER AGENDA MATTERS - CONSENT

6.2 Food Service Kitchen Cleaning Request for Proposal

6.3 Request to Advertise Request for Proposal for Food Service Kitchen Cleaning

6.4 Proposed RFP Review Committee for the Food Service Kitchen Cleaning

7.0 OTHER AGENDA ITEMS - Action

8.0 PERSONNEL - Consent

8.1 Approval of PERSONNEL - CONSENT

8.2 Summary of Personnel

8.3 Non-Instructional Recommendations

8.4 Instructional Recommendations

8.5 Transfers

8.6 Retirements

8.7 Requests to Enter or Extend DROP

8.8 Terminal Leave

8.9 Request for Additional ESE Paraprofessional for Marianna K-8

8.10 Out of Field for the 2nd Semester for the 2023-2024 School Year

8.11 2nd Semester Master Schedule for 2023-2024 School Year

Mr. Granberry asked for assistance with interpreting the master schedule, specifically where does the report show the number of students in a class period. Mrs. Jennifer See, Director of K-12, provided the information.

9.0 PERSONNEL - Action

10.0 FINANCIAL MATTERS - Consent

10.1 Approval of FINANCIAL MATTERS - CONSENT

10.2 Approval of Monthly Cash & Investments

10.3 Approval of Revenue Summary

10.4 Approval of Budget & Expense Summary

10.5 Approval of Budget Amendments

11.0 FINANCIAL MATTERS - Action

12.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Action

12.1 Division of Emergency Management Mutual Aid Agreement (DEMES)

The attachment documents provide information regarding the 2023 Division of Emergency Management Mutual Aid Agreement (DEMES)

12.2 Letter of Agency for Funding Year 23-24 Adding E-rate Central Consulting Services

This letter of Agency must be signed by the Board Chairman. E-rate Central is an established and experienced firm which offers a breadth and depth of E-rate and Emergency Connectivity Funding knowledge. E-rate reimbursements are used to pay for these services.

12.3 Agreement with Critical Response Group, Inc. for the GEO Mapping of all schools

Mr. Johnson asked for clarification of the GEO Mapping use and process. Doug Powell, District Safety Director and Captain Martin Basford, Jackson County Sheriff's Department, explained the purpose of GEO mapping as it relates to a critical response incident.

13.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Action

13.1 2024 Supplemental School Improvement Grant

Provides a summary of the major activities to be conducted under the Supplemental School Improvement Grant.

13.2 Revised 2021-2025 Jackson County School District Strategic Plan

Updates are underlined and Appendix A has been updated for 2023.

13.3 Amended Head Start Policy and Procedures regarding Procedure for Parties and Foods from Outside Sources Under Health Program Services

This update has been approved by the Headstart Council and JCSB Board approval is requested.

13.4 Amended Head Start Policy and Procedures regarding the Procedure for Food Safety and Sanitation Under Health Program Services

This update has been approved by the Headstart Council and JCSB Board approval is requested.

13.5 Amended Head Start Policy and Procedures for Toothbrushing Procedures Under Health Program Services.

This update has been approved by the Headstart Council and JCSB Board approval is requested.

13.6 Amended Head Start Policy and Procedures for Student and Staff Meals Under Health Program Services.

This amendment is to assist in bringing the program budget in-line. Mr. Granberry expressed concerns with making this change in the middle of the school year.

14.0 FACILITIES AND CONSTRUCTION - Action

14.1 Change Order 5 Hope School HVAC and Renovations

This Change Order reflects a Tax Savings from Owner Direct Purchasing. The savings will revert to owner discretion.

14.2 Change Order 6 Hope School HVAC and Renovations

This Change Order reflects a tax savings from Owner Direct Purchasing. The savings will revert to owner discretion.

14.3 Contingency Change Order 006- Revised New Fleet Maintenance Facility

This Change Order is for the Changes that were required to accommodate the wiring needs of one of the Vehicle Lifts for the new facility. Original drawings were for a two pole #10 wire Circuit. The Equipment delivered/purchased requires three pole #8 wire Circuit.

14.4 Contingency Change Order 007 New Fleet Maintenance Facility

After Fuel tanks were transferred from old Bus Barn to the new location on Russell Road, additional wiring needs were discovered that were not previously known or included with original drawings and plans. This contingency request is to satisfy these needs by providing an additional breaker panel and wiring inside the building for the tank fuel pumps.

14.5 Change Order 7 Hope School HVAC and Renovations

Discovery was recently made with the Hope School Project for additional electrical and other needs. This Change Order will result in properly addressing this need and moving the project forward.

Mr. Pumphrey asked Mr. David Watford to explain the details and need for the change order. Mr. Watford detailed problems with renovation of older buildings and issues arising that were not visibly known during pre-planning. Mr. Watford stated to this point they have not utilized the "contingency" process with remodel projects, but consideration will be given in the future. Mr. Dallas Ellis, JCSB Facilities Director, notified the board the change orders on this project have been few and there have been many battles won to help protect the district's money with the project.

15.0 P-CARD/PURCHASE ORDERS OVER \$10,000.00 - Action

15.1 Purchase Order to Information Transport Solutions, LLC for Fiber Installation at MHS and CHS

Provides fiber installation for CHS and MHS press boxes.

15.2 Purchase Order to PC Solutions

PO to PC Solutions for ExtremeCloud IQ Pilot Tier 0 Cloud RTU licenses and EW TAC 3 Yr. This project has already been bid out and the winning bid was approved by the Board on 3/16/23. Reference 470#: 230016749, FRN 2399035884 E-Rate commitment \$160,633.13 Page 21 of attachment

15.3 Purchase Order to Critical Response Group for the GEO Mapping Grant at all schools.

16.0 EXPULSIONS

16.1 School Expulsions

17.0 JUST CAUSE ITEMS

18.0 INFORMATION ITEMS

18.1 Food Service Quarterly Update

18.2 JCEA Announcements/Update/Input

18.3 JESPA Announcements/Update/Input

18.4 PK-12 Student Enrollment as of January 5, 2024 was 6010.

18.5 Suspension Reports for the Month of December 2023

18.6 Early Childhood December Monthly Report

18.7 Head Start Monthly Financials

18.8 Resignations

19.0 SCHOOL BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS

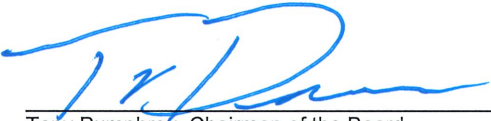
19.1 Dates to Remember

20.0 ADJOURN

The workshop was adjourned at approximately, 4:53 PM.



Aaron Day, Deputy Superintendent of Schools



Tony Pumphrey, Chairman of the Board