MINUTES

REGULAR MEETING OF THE JACKSON COUNTY SCHOOL BOARD Thursday, May 16, 2024 (4:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Stacey Goodson Chris Johnson Tony Pumphrey Michael "MJ" Jackson Chephus Granberry

ALSO IN ATTENDANCE: Steve R. Benton, Sr., Superintendent; Clay Milton, Board Attorney; Aaron Day, Deputy Superintendent; District Directors; and Citizens

1.0 CALL TO ORDER

1.1 Call To Order

The regular meeting was called to order at 4:30 PM by Tony Pumphrey, Board Chairman.

2.0 APPROVAL OF AGENDA

2.1 Approval of the AGENDA

Recommendation: Approval of the AGENDA

ORIGINAL - Motion

Member (Chris Johnson) Moved, Member (Stacey Goodson) Seconded to approve the ORIGINAL motion 'Approval of the AGENDA'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

3.0 PRESENTATIONS

Superintendent Benton recognized Mr. Clay Dilmore and the Cottondale High School Academic Team who recently represented the school district in Chicago at the Small School National Championship Tournament. This National Academic Quiz Tournament (NAQT) invites teams from all over the country to compete and Cottondale High School placed 5th overall in the National Tournament and 2nd place in category of like-size schools. The all-senior team consisted of Justin Barnes, Slade Buckalow, Devin Tharp, Jeremy Scurlock, and Evan Mercer. Mr. Dilmore recognized Devin Tharp for his placement of 15th highest individual award. Superintendent Benton and the Board Members congratulated Mr. Dilmore and the entire team on their accomplishments.

4.0 CITIZEN'S REQUEST

4.1 Citizens Request: This time is set aside for the Citizens of Jackson County to address the School Board. This is not a question and answer period, nor a political forum. Personal accusations and/or derogatory remarks will not be tolerated. Comments should be limited to three minutes or less. In the interest of time, the Chairman reserves the right to limit the number of speakers on a single topic to two individuals. Please arrive prior to the meeting to complete a "Request to Speak" card. In order to adhere to CDC social distance guidelines, building and or board room access may be limited to the speaker.

Amy Glass spoke to the board with her concerns regarding Grand Ridge School Construction Project and Sneads Elementary School.

5.0 CONSENT AGENDA

5.1 Approval of the CONSENT AGENDA

Recommendation: Approval of the CONSENT AGENDA

ORIGINAL - Motion

Member (Stacey Goodson) Moved, Member (Chephus Granberry) Seconded to approve the ORIGINAL motion 'Approval of the CONSENT AGENDA'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

- 5.2 Approval of the Minutes of the April 11, 2024 Board Workshop
- 5.3 Approval of the Minutes of the April 16, 2024 Regular Board Meeting

6.0 OTHER AGENDA ITEMS - Consent

6.1 Approval of OTHER AGENDA MATTERS - CONSENT

Recommendation: Approval of OTHER AGENDA MATTERS - CONSENT

ORIGINAL - Motion

Member (Chephus Granberry) Moved, Member (Stacey Goodson) Seconded to approve the ORIGINAL motion 'Approval of OTHER AGENDA MATTERS - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

- 6.2 Supplements for Payment Upon completion of Requirements for the 2023-24 School Year.
- 6.3 Approval of Level I and Level II Volunteers

These volunteers have had the appropriate background screening and are eligible to be volunteers.

6.4 Request to Transfer Title IV Grant Funds to Title V Grant for the 2024-2025 School Year

Provides the flexibility of the School District to transfer funds from Title IV to Title V. The District Parent Advisory Council voted in favor of this transfer on April 30, 2024.

6.5 Request to Advertise Request for Proposals for Psychoeducational Assessment and Reporting Services for the 2024-2025 SY

Seeking permission to advertise an RFP for Psychoeducational Assessment and Reporting Services for the new contract period to begin on or near December 1, 2024.

Mr. Granberry asked the plan will be to also seek a full-time, district psychologist. Mrs. Laura Kent, Student Services Director, replied the last application process did not yield a single applicant. She added the district may need to address the job description and salary for a district position. Mr. Granberry also expressed concerns about the "Zoom" process of assessing students. There was discussion of multiple contracts, some with in-person testing and continuing to utilize services available through FSU. Mr. Goodson suggested a cost-analysis. Mrs. Kent stated the number of referrals continue to increase each year and looking at multiple ways of testing may be needed.

6.6 Early Admit Students to Chipola College for the 2024-2025 School Year

Attached are students who meet the requirements and have requested to Early Admit to Chipola College for the 2024-2025 School Year

6.7 Approval of TECHNICAL UPDATES for Specific Board Policies

NEOLA has provided the updates shown on the attached Board policies. These updates are considered "technical updates" and do not require advertisement prior to Board approval.

6.8 Request to Advertise a NEW Board Policy - 5782 Parent/Guardian Notification and Permission (School-Sponsored Events and Activities)

This new policy has been provided by NEOLA.

6.9 Request to Advertise Revisions to Specific School Board Policies

The attached policy revisions were provided by NEOLA and district staff have reviewed each policy, except the revision to Policy 2111 which is a district revision requested by Michael Kilts, Federal Programs Director. Policy Numbers are 0124, 1120, 1362, 2111, 2120, 2210, 2270, 2271, 2421, 2460, 2520, 2623, 3362, 4362, 5111.01, 5410.01, 5420, 5460, 5463, 5465, 5500, 5514.01, 5710, 5780, 6320, 7530.01, 7540.02, 7540.03, 7540.04, 7544, 8305, 8610, 8660, 8800, 9130, 9160, and 9800.

7.0 OTHER AGENDA ITEMS - Action

8.0 PERSONNEL - Consent

8.1 Approval of PERSONNEL - CONSENT

Recommendation: Approval of PERSONNEL - CONSENT

ORIGINAL - Motion

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the ORIGINAL motion 'Approval of PERSONNEL - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

- 8.2 Summary of Personnel
- 8.3 Non-Instructional Recommendations
- 8.4 Instructional Recommendations
- 8.5 Transfers
- 8.6 Retirements
- 8.7 Requests to Enter or Extend DROP
- 8.8 Terminal Leave Pay
- 8.9 Recommendation of Instructional Annual Contract Employees for the 2024-2025 School Year
- 8.10 Recommendation of Non-Instructional Annual Contract Employees for the 2024-2025 School Year
- 8.11 Recommendation of Confidential Contract Employees for the 2024-2025 School Year
- 8.12 Recommendation of Administrators for the 2024-2025 School Year

A partial list of administrators for the 24-25 year is attached.

9.0 PERSONNEL - Action

9.1 Recommendation for Eligible Confidential Employees, Non-Unit Employees, Other District Support Employees to receive the step placement effective July 1, 2024 as provided to the JESPA Employee Unit during the 2023-2024 School Year. (nothing additional in the 23-24 SY)

The Board approved a Bonus payment for the Non-Unit, Confidential and Other District Support Employees equivalent to the steps the JESPA Unit received during the 23-24 year. This request will move eligible employees to the appropriate step as bargained for JESPA employees effective 7/1/24.

Recommendation: Approval of Recommendation for Eligible Confidential Employees, Non-Unit Employees, Other District Support Employees to receive the step placement effective July 1, 2024 as provided to the JESPA Employee Unit during the 2023-2024 School Year. (nothing additional during 23/24 SY)

ORIGINAL - Motion

Member (Michael "MJ" Jackson) Moved, Member (Chris Johnson) Seconded to approve the ORIGINAL motion 'Approval of Recommendation for Eligible Confidential Employees, Non-Unit Employees, Other District Support Employees to receive the step placement effective July 1, 2024 as provided to the JESPA Employee Unit during the 2023-2024 School Year. (nothing additional during 23/24 SY)'.

There was discussion of bonus vs step-raise, district fund-balance depleting, and the board is taxed with the responsibility of managing the district's funds. After a lengthy discussion an amended motion to Table the item was suggested for the board members to obtain additional information.

AMENDED - Motion

Member (Michael "MJ" Jackson) Moved, Member (Chris Johnson) Seconded to approve the AMENDED motion 'Approval to TABLE the Recommendation for Eligible Confidential Employees, Non-Unit Employees, Other District

Support Employees to receive the step placement effective July 1, 2024 as provided to the JESPA Employee Unit during the 2023-2024 School Year. (nothing additional during 23/24 SY). Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

9.2 Recommendation for District Administrators and School Administrators to receive steps for eligible administrative experience up to and including the 22-23 School Year effective July 1, 2024.

This is only to receive steps they have not received.

Recommendation: Approval of Recommendation for Directors and School Administrators to receive steps for eligible administrative experience up to and including the 22-23 School Year effective July 1, 2024.

Item 9.2 FAILED with no motion.

9.3 Request for Additional Positions for the 2024-2025 School Year

Additional Staff is being requested to meet the needs of the schools. The attachment gives information on each school's request.

Recommendation: Approve recommendation for additional staff for the 2024-2025 School Year

There was discussion regarding the costs of funding extra position above and beyond the approved staffing allocation. Principals expressed concerns about enough paraprofessionals to cover classes for staffings, parent meetings, as well as total staff to help with morning and afternoon duty schedules. Coverage of basic classrooms is limited to basic staff because of ESE guidelines. The board members expressed concern again about adding back positions. Mrs. Jennifer See stated several positions requested are funded through Title I dollars and not through General Fund.

ORIGINAL - Motion

Member (Stacey Goodson) Moved, Member (Chris Johnson) Seconded to approve the ORIGINAL motion 'Approve recommendation for additional staff for the 2024-2025 School Year'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 1. The motion (Carried). 4 - 1

Stacey Goodson Yes
Chris Johnson Yes
Tony Pumphrey Yes
Michael "MJ" Jackson Yes
Chephus Granberry No

10.0 FINANCIAL MATTERS - Consent

10.1 Approval of FINANCIAL MATTERS - CONSENT

Recommendation: Approval of FINANCIAL MATTERS - CONSENT

ORIGINAL - Motion

Member (Chris Johnson) Moved, Member (Stacey Goodson) Seconded to approve the ORIGINAL motion 'Approval of FINANCIAL MATTERS - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

10.2 Approval of Monthly Cash & Investments

Recommendation: Approval of Monthly Cash & Investments

ORIGINAL - Motion

Member (Chris Johnson) Moved, Member (Stacey Goodson) Seconded to approve the ORIGINAL motion 'Approval of Monthly Cash & Investments'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

- 10.3 Approval of Revenue Summary
- 10.4 Approval of Budget Amendments
- 10.5 Approval of Budget & Expense Summary
- 10.6 Approval of Summer Payroll Calendar 2024

11.0 FINANCIAL MATTERS - Action

12.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Consent

12.1 Approval of CONTRACTS/RESOLUTIONS/AGREEMENTS - CONSENT

 $\textbf{Recommendation:} \ \textbf{Approval of CONTRACTS/RESOLUTIONS/AGREEMENTS-Consent}$

ORIGINAL - Motion

Member (Chephus Granberry) Moved, Member (Stacey Goodson) Seconded to approve the ORIGINAL motion 'Approval of CONTRACTS/RESOLUTIONS/AGREEMENTS - Consent'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0.

The motion Carried. 5 - 0

12.2 Approval of Resolution 05162024-01 to Continue to Levy One-Half Cent Sales Surtax

This is replacing resolution 04162024-01 approved on April 16th, 2024 due to ballot language exceeding word count, per statute.

12.3 Agreement with Home Builder's Institute for the 2024-2025 Year

This is our annual agreement with Home Builder's Institute for use of their curriculum for preparing for industry certifications for our building construction students in high school and adult education.

12.4 Florida Virtual School VIP (Virtual Instruction Provider) participation Agreement for 2024-2025 School Year Florida Virtual School VIP (Virtual Instruction Provider) participation Agreement for 2024-2025 School Year

12.5 Cooperative Agreement with the Florida Agency for Persons with Disabilities, Sunland Center of Marianna for the 2024-2025 Year

This is our annual agreement between JCSB Jackson Adults With Disabilities Program with Sunland Center. The agreement has been updated to address technology needs and responsibilities.

12.6 2022-2025 Contract with Jackson Education Support Personnel Association (JESPA) Revision

Provides updates to the contract from ratification.

12.7 2022-2025 Contract with Jackson County Education Association (JCEA) Revision

Provides updates to the contract from ratification.

12.8 Agreement with Discover Video, LLC

This agreement will provide the District access to test the server for compatibility prior to purchase. The Technology Department will use Sneads High School as the testing location to determine if the software and hardware provided by Discover Video is compatible with our hardware already installed at schools. If successful, High Schools will be able to conduct news programs and announcements through the Interactive Televisions purchased recently.

13.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Action

13.1 Contract Renewal Year 2 of Year 5 of Sodexo for Food Service Management Company Option ____

The Board has the option to adjust meal reimbursement rates only in Option A. Option A is attached to Option B, C, and D. Option B, C, and D are attempts to adjust costs for Sodexo while increasing food options to students.

Recommendation: Approval of Contract Renewal Year 2 of Year 5 of Sodexo for Food Service Management Company Option .

ORIGINAL - Motion

Member (Chephus Granberry) Moved, Member (Chris Johnson) Seconded to approve the ORIGINAL motion 'Approval of Contract Renewal Year 2 of Year 5 of Sodexo for Food Service Management Company Option _____'.

Mr. Michael Kilts, Food Service Director was absent and the Board Members expressed concern about no one to answer specific questions.

NEW - Motion

Member (Chephus Granberry) Moved, Member (Chris Johnson) Seconded to approve the NEW motion

'Recommendation to <u>TABLE</u> the Contract Renewal Year 2 of Year 5 of Sodexo for Food Service Management Company Option _____'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

14.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Consent

14.1 Approval of PROJECTS/PROGRAMS/GRANTS/PLANS - CONSENT

Recommendation: Approval of PROJECTS/PROGRAMS/GRANTS/PLANS - CONSENT ORIGINAL - Motion

Member (Chris Johnson) Moved, Member (Stacey Goodson) Seconded to approve the ORIGINAL motion 'Approval of PROJECTS/PROGRAMS/GRANTS/PLANS - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

14.2 Adult General Education (AGE/IELCE) Grant Applications

This item is our annual application of the Adult General Education Grants.

14.3 Perkins V Secondary Education Grant Application

This item is the district's annual application for the Perkins V Secondary Education Grant.

15.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Action

16.0 FACILITIES AND CONSTRUCTION - Consent

16.1 Approval of FACILITIES AND CONSTRUCITON - CONSENT

Recommendation: Approval of FACILITIES AND CONSTRUCITON - CONSENT

ORIGINAL - Motion

Member (Chephus Granberry) Moved, Member (Chris Johnson) Seconded to approve the ORIGINAL motion 'Approval of FACILITIES AND CONSTRUCITON - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

16.2 FL DOE Spot Survey 5.5

On 8/15/23 the Bd voted unanimously to approve to sell the East Jackson Property located on Spanish Trail Rd, Grand Ridge, pending DOE approval. Spot Survey 5.5 reflects the approval by DOE. This property has been declared no longer necessary for educational purposes. Also, at the request of Superintendent Benton, the Survey lists the relocation of the current Malone School Culinary Classroom (Bldg 1, Rm 32) into the Band Building (building 7) to become the Culinary Arts Building once funding becomes available for the required remodeling and renovations pending Board approval. This Spot Survey also reflects DOE approval but requires Board approval to become final.

Mr. Granberry asked about the culinary classroom. Mr. Benton stated we would like to use the old band room at Malone for a culinary program, however the electrical needs updating for several small appliances to operate at the same time. Malone has not had a band program in approximately 15 years. Mr. Benton stated in order to look for funding from the state, the project must be on the Spot Survey. He stated DOE has approved the survey, but it also requires the school board's approval. The spot survey is just a wish-list.

16.3 Change Order 1 Marianna Ag Pavilion

Change Order 1 reflects a Tax Savings from Owner Direct Purchasing of materials for the Marianna Ag Pavilion. Funds from the savings will revert to owner discretion.

17.0 FACILITIES AND CONSTRUCTION - Action

17.1 PREVIOUSLY TABLED ITEM: Hope School HVAC and Renovations Change Order 9

The item was tabled during the 4/16/24 Board meeting and is placed on this agenda for further consideration and action. Below is the wording from the original board item: This change order request is to grant approval of items not included in the original plans for the Hope School Project Construction being carried out by CGM Solutions, LLC. A list of these four additional items is attached as well as their expense which totals \$79,092.60. Item number five on the list is a request to extend the original contract completion date for the project by an additional sixty days from March 27, 2024 to May 26, 2024.

Recommendation: Approval of Hope School HVAC and Renovations Change Order 9

NO MOTION – ITEM FAILED **SEE ITEM 21.1

18.0 P-CARD/PURCHASE ORDERS OVER \$10,000.00 - Consent

18.1 Approval of P-CARD/PURCHASE ORDERS OVER \$10,000 - CONSENT

Recommendation: Approval of P-CARD/PURCHASE ORDERS OVER \$10,000 - CONSENT ORIGINAL - Motion

Member (Stacey Goodson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the ORIGINAL motion 'Approval of P-CARD/PURCHASE ORDERS OVER \$10,000 - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

18.2 Purchase Order to Bay Cars South, LLC for White Fleet Vehicle to Support McKinney-Vento Education Program

Provides for an additional white fleet vehicle to support the McKinney-Vento Education program in transporting students to and from school, to medical appointments, and supporting family transition resources.

18.3 Purchase Order to CCA Coastal Automotive, LLC for White Fleet Vehicle to Support McKinney-Vento Program

Provides for an additional white fleet vehicle to support the McKinney-Vento Education program in transporting students to and from school to medical appointments and supporting family transition resources.

18.4 Purchase (JC-491) to Chipola College for tuition invoices for Dual Enrollment and Early Admission Students - Spring 2024

Chipola College Tuition Invoices for Dual Enrollment and Early Admission Students – Spring 2024

19.0 PURCHASE ORDERS OVER \$10,000.00 - Action

20.0 EXPULSIONS

20.1 School Expulsions

Recommendation: Approval of School Expulsions

ORIGINAL - Motion

Member (Chris Johnson) Moved, Member (Stacey Goodson) Seconded to approve the ORIGINAL motion 'Approval of School Expulsions'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

21.0 JUST CAUSE ITEMS

21.1 Approval of a Settlement Agreement Regarding Change Order 9 (HVAC Project at Hope School/Riverside Campus) between JCSB, Watford Engineering, DAG/Donofro Architects, and CGM Construction

Recommendation: Approval of a Settlement Agreement Regarding Change Order 9 (HVAC Project at Hope School/Riverside Campus) between JCSB, Watford Engineering, DAG/Donofro Architects, and CGM Construction Mr. Clay Milton notified the board members if they approve this settlement agreement, Mr. David Watford will prepare a change Order to reflect the agreement. Mr. Paul Donofro noted that DAG is not a part of this project at Hope School and their name is listed on the settlement agreement. The motion was amended to note the removal of "DAG" on the agreement. A corrected document will be attached to the official board item in file.

AMENDED - Motion

Member (Chris Johnson) Moved, Member (Stacey Goodson) Seconded to approve the ORIGINAL motion 'Approval of a Settlement Agreement Regarding Change Order 9 (HVAC Project at Hope School/Riverside Campus) between JCSB, Watford Engineering, DAG/Donofro Architects, and CGM Construction'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

21.2 Approval to submit FCC Application or Notification for Spectrum Leasing Arrangement/Notification of a Private Commons Arrangement Wireless Telecommunications Bureau Public Safety and Homeland Security Bureau (FCC Forms 608 Lease and Sublease)

The attached lease application for Soniqwave Networks, LLC with a long-term lease, and sublease application for T-Mobile USA, Inc. with a long-term sublease both with an expiration date of 2/4/2028.

Recommendation: Approval to submit FCC Application or Notification for Spectrum Leasing Arrangement/Notification of a Private Commons Arrangement Wireless Telecommunications Bureau Public Safety and Homeland Security Bureau (FCC Forms 608 Lease and Sublease)

ORIGINAL - Motion

Member (Stacey Goodson) Moved, Member (Chris Johnson) Seconded to approve the ORIGINAL motion 'Approval to submit FCC Application or Notification for Spectrum Leasing Arrangement/Notification of a Private Commons Arrangement Wireless Telecommunications Bureau Public Safety and Homeland Security Bureau (FCC Forms 608 Lease and Sublease)'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

22.0 INFORMATION ITEMS

22.1 Food Service Update

22.2 JCEA Announcements/Update/Input

In accordance with the approved JCEA Master Contract, Item #2.12

Mr. Keith Hunter asked for clarification about the purpose of the ½ cent sales tax. Mr. Pumphrey stated it is used for maintenance and facilities. Ellen Folsom, Finance Director, stated there is a volunteer group pursing community awareness of the ½ cent sales tax and she welcomed anyone interested to contact her. She also stated the approximately \$3.1 million dollar per year is used for capital outlay and technology. The tax has been in place for 28

years and is due to sunset December 2025. New legislation now requires a vote in the General Election; therefore, the vote for the continuation (not a new tax) will be required in November 2024.

22.3 JESPA Announcements/Update/Input

In accordance with the approved JESPA Master Contract, Item #6.8

- 22.4 Out of State Travel
- 22.5 PK-12 Student Enrollment as of May 3, 2024 was 5963.
- 22.6 Suspension Reports for the Month of April 2024
- 22.7 Resignations
- 22.8 Head Start Monthly Financials
- 22.9 Headstart Monthly Report for April 2024

22.10 Update on Discussion with Jackson County Sheriff's Department Regarding the 24-25 Contract for Resource Officers

Sheria Griffin requested to speak and stated she has looked at contracts from throughout the state that are used to meet the safety requirements in place. She stated there are other options to fulfill the statute, such as, a combination of city, sheriff, security guards, and guardians.

Mr. Pumphrey stated the district can make a request to the county commission asking the county to cover a portion of the expense. Board members agreed there are places that could be cut, and we need to negotiate an affordable contract. Mr. Doug Powell, District Safety Director, notified the board that he sent a proposal to the Sheriff yesterday. Mr. Chris Johnson stated the board is willing to negotiate and Mr. Pumphrey volunteered to help with the negotiation process. Mr. Pumphrey suggested the district administration and finance staff sit down with the sheriff before the June meeting to try and find a solution.

23.0 SCHOOL BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS

23.1 Dates to Remember

24.0 ADJOURN

The meeting was adjourned at approximately 6:25 PM.

Steve R. Benton, Sr., Superintendent of Schools

Tony Pumphrey, Chairman of the Board