

## MINUTES

### REGULAR MEETING OF THE JACKSON COUNTY SCHOOL BOARD Tuesday, February 20, 2024 (4:30 PM)

#### ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:** Stacey Goodson, Vice Chairman  
Chris Johnson  
Michael "MJ" Jackson

**ALSO IN ATTENDANCE:** Steve R. Benton, Sr., Superintendent; Clay Milton, Board Attorney; Aaron Day, Deputy Superintendent; District Directors; and Citizens

Chairman Tony Pumpfrey is absent, and he is attending the Graceville High School Girls' Basketball game. Board Member Chephus Granberry is absent, and he is attending the Marianna High School Boys' Basketball game. Both teams have advanced in the FHSAA state tournament series.

#### 1.0 CALL TO ORDER

##### 1.1 Call To Order

The Board meeting was called to order at 4:30 PM by Stacey Goodson, Vice-Chairman.

#### 2.0 APPROVAL OF AGENDA

##### 2.1 Approval of the AGENDA

**Recommendation:** Approval of the AGENDA  
ORIGINAL - Motion

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the ORIGINAL motion 'Approval of the AGENDA'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

#### 3.0 PRESENTATIONS

##### 3.1 Presentation of the Florida School Board Master Board Certification (@Workshop)

##### 3.2 Jackson County Employee of the Year Recognition (@ Workshop)

School Related Employee of the Year, Tiffany Oliver, MK8 Rookie Teacher of the Year, Nakia Williams, Malone Teacher of the Year, Randa Jennings, MK8 Assistant Principal of the Year, Mark Brogdon, MK8 Principal of the Year, Becky Hart, Grand Ridge

##### 3.3 Recognition of State BETA Competition Winners (@ WORKSHOP - MK8, CES, and SHS)

Marianna K-8 Beta recognition was held at the board meeting due to scheduling conflicts last week. Board members and Superintendent Benton congratulated the students.

##### 3.4 Recognition of State BETA Competition Winners (@ BOARD MTG - Malone and MHS)

The Malone Beta students were recognized and congratulated by the Board Members and Superintendent Benton. Mr. Benton stated the Marianna High students were attending the basketball game and we will invite them to be recognized at the March meeting.

#### 4.0 CITIZEN'S REQUEST

**4.1 Citizens Request:** This time is set aside for the Citizens of Jackson County to address the School Board. This is not a question and answer period, nor a political forum. Personal accusations and/or derogatory remarks will not be tolerated. Comments should be limited to three minutes or less. In the interest of time, the Chairman reserves the right to limit the number of speakers on a single topic to two individuals. Please arrive prior to the meeting to complete a "Request to Speak" card. In order to adhere to CDC social distance guidelines, building and or board room access may be limited to the speaker.

**Recommendation:**

#### 5.0 CONSENT AGENDA

##### 5.1 Approval of the CONSENT AGENDA

**Recommendation:** Approval of the CONSENT AGENDA  
ORIGINAL - Motion

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the ORIGINAL motion 'Approval of the CONSENT AGENDA'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

##### 5.2 Approval of the Minutes of the January 11, 2024 Workshop

##### 5.3 Approval of the Minutes of the January 16, 2024 Regular Board Meeting

#### 6.0 OTHER AGENDA ITEMS - Consent

##### 6.1 Approval of OTHER AGENDA MATTERS - CONSENT

**Recommendation:** Approval of OTHER AGENDA MATTERS - CONSENT  
ORIGINAL - Motion

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the ORIGINAL motion 'Approval of OTHER AGENDA MATTERS - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

##### 6.2 Amendment #1 to the 2023-2024 Board Meeting Calendar

Request to update the Board meeting calendar to combine the meetings in May 2024 due to graduation week activities scheduled the week of the third Tuesday. This request will combine the board meeting with the workshop and will be held on Thursday, May 16, 2024. Also requested is a correction for the meeting time for the November Reorganization of the Board. The previous schedule stated 3:30 PM instead of 4:00 PM.

##### 6.3 Supplements for Payment Upon Completion of Requirements for the 2023-2024 School Year.

Attached are the Supplements for Payment Upon Completion of Requirements for the 2023-2024 School Year.

##### 6.4 Project Graduation Contributions

Attached are the proposed Project Graduation contributions provided by JCSB as determined by Senior Enrollment at individual schools.

**6.5 Approval of 2023-2024 Salary and Contract Negotiations with Jackson Educational Staff Professional Association (JESPA)**

Provides for the updates to the Jackson Educational Staff Professionals Association salary and contract language for the 2023-2024 school year. JESPA ratified the negotiations with a vote of 98% in favor.

**7.0 OTHER AGENDA ITEMS - Action**

**8.0 PERSONNEL - Consent**

**8.1 Approval of PERSONNEL - CONSENT**

**Recommendation:** Approval of PERSONNEL - CONSENT

**ORIGINAL - Motion**

Member (Michael "MJ" Jackson) Moved, Member (Chris Johnson) Seconded to approve the ORIGINAL motion 'Approval of PERSONNEL - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

**8.2 Summary of Personnel**

**8.3 Non-Instructional Recommendations**

**8.4 Instructional Recommendations**

**8.5 Transfers**

**8.6 Retirements**

**8.7 Requests to Enter or Extend DROP**

**8.8 Terminal Leave Pay**

**8.9 Approval to Amend Job Descriptions for the School Mental Health Counselor and the Speech-Language Pathologist**

1) The Mental Health Counselor Job Description amendment is to add "social work" as an area for education and certification/licensure, to add the reference of S.B. 7030 in the responsibilities and other updates. 2) The Speech-Language Job Description amendment is to update the Approved Unit Compensation Plan as approved with the 22-23 JCEA negotiations.

**8.10 Request for Additional Position for the 2023-2024 School Year**

Request for Additional Position for the 2023-2024 School Year Graceville - 1 Kindergarten Classroom Paraprofessional – (Graceville has 2 Kindergarten classrooms) This Para will help with the 44 students in the 2 classrooms.

**8.11 Staffing Plan Procedures 2024-2025**

These procedures outline the process for determining employee staffing plans for the District.

**8.12 School Staffing Formula for 2024-2025**

This formula is used to determine staffing levels at each school based on FTE and type of school. It is used to generate the staffing allocations for each school site.

**8.13 Recommendation of Leave Without Pay for David Joshua Smith Effective February 20, 2024 with Recommendation of Termination Pending a Hearing**

**9.0 PERSONNEL - Action**

**10.0 FINANCIAL MATTERS - Consent**

**10.1 Approval of FINANCIAL MATTERS - CONSENT**

**Recommendation:** Approval of FINANCIAL MATTERS - CONSENT

**ORIGINAL - Motion**

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the ORIGINAL motion 'Approval of FINANCIAL MATTERS - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

**10.2 Approval of Monthly Cash & Investments**

**10.3 Approval of Revenue Summary**

**10.4 Approval of Budget & Expense Summary**

**10.5 Approval of Budget Amendments**

**10.6 Amended 2023-24 Non-Instructional Salary Schedule based on ratification of the negotiations with JESPA.**

**11.0 FINANCIAL MATTERS - Action**

**12.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Action**

**12.1 Renewal agreement with the Panhandle Area Educational Consortium (PAEC) for Skyward and ISCorp 2023-2026.**

This contract with PAEC is for the contract they have directly with Skyward for our accounting software. The cost is accounted for annually in the Central Services Master Contract with PAEC. The 2023-24 Central Services Master Contract was board approved on June 20th, 2023.

**Recommendation:** Approval of the renewal agreement with the Panhandle Area Educational Consortium (PAEC) for Skyward and ISCorp 2023-2026.

**ORIGINAL - Motion**

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the ORIGINAL motion 'Approval of the renewal agreement with the Panhandle Area Educational Consortium (PAEC) for Skyward and ISCorp 2023-2026'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

**12.2 Mutual Aid Agreement with Chipola Health and Rehabilitation Center for the 2024-2025 Year.**

Mutual Aid Agreement with Chipola health and Rehabilitation Center for the 2024-2025 Year.

**Recommendation:** Approval of Mutual Aid Agreement with Chipola Health and Rehabilitation Center for the 2024-2025 Year.

**ORIGINAL - Motion**

Member (Michael "MJ" Jackson) Moved, Member (Chris Johnson) Seconded to approve the ORIGINAL motion 'Approval of Mutual Aid Agreement with Chipola Health and Rehabilitation Center for the 2024-2025 Year'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

**12.3 Memorandum of Understanding Between Agency for Persons with Disabilities/Sunland and Jackson County School Board for Emergency Evacuations (7/1/2024-6/30/2025)**

**Recommendation:** Approval of Memorandum of Understanding Between Agency for Persons with Disabilities/Sunland and Jackson County School Board for Emergency Evacuations (7/1/2024-6/30/2025)

**ORIGINAL - Motion**

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approval of Memorandum of Understanding Between Agency for Persons with Disabilities/Sunland and Jackson County School Board for Emergency Evacuations (7/1/2024-6/30/2025)'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

#### 12.4 Memorandum of Understanding with Jackson Hospital (2/20/2024)

This is a continuation of the agreement with Jackson Hospital for Health students to gain observation hours toward their CNA.

**Recommendation:** Approval of Memorandum of Understanding with Jackson Hospital (2/20/2024)

**ORIGINAL - Motion**

Member (Michael "MJ" Jackson) Moved, Member (Chris Johnson) Seconded to approve the **ORIGINAL** motion 'Approval of Memorandum of Understanding with Jackson Hospital (2/20/2024)'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

#### 12.5 Memorandum of Understanding with Marianna Health and Rehabilitation (2/20/2024)

This is a continuation of the agreement with Marianna Health and Rehabilitation for Health students to gain observation hours toward their CNA certification.

**Recommendation:** Approval of Memorandum of Understanding with Marianna Health and Rehabilitation (2/20/2024)

**ORIGINAL - Motion**

Member (Michael "MJ" Jackson) Moved, Member (Chris Johnson) Seconded to approve the **ORIGINAL** motion 'Approval of Memorandum of Understanding with Marianna Health and Rehabilitation (2/20/2024)'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

#### 12.6 Lease with Life Center Church for use of Hope School Gymnasium (1/1/2024-12/31/2024)

Life Center Church is requesting use of the Hope School Gymnasium/Multipurpose Room. The attached Lease Agreement reflects the details of this agreement pending Board approval.

**Recommendation:** Approval of Lease with Life Center Church for use of Hope School Gymnasium (1/1/2024-12/31/2024)

**ORIGINAL - Motion**

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approval of Lease with Life Center Church for use of Hope School Gymnasium (1/1/2024-12/31/2024)'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

#### 12.7 Division of Administrative Hearings Administrative Law Judge Services Contract Amendment #1

DOAH has requested an amendment to current contract. The deleted section is marked on the attached copy of the 11/16/23 approval.

**Recommendation:** Approval of Division of Administrative Hearings Administrative Law Judge Services Contract Amendment #1

**ORIGINAL - Motion**

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approval of Division of Administrative Hearings Administrative Law Judge Services Contract Amendment #1'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

#### 12.8 Retainer Letter with Allen, Norton, and Blue P.A. for Representation of the District Superintendent in Employee Relation Matters

**Recommendation:** Approval of Retainer Letter with Allen, Norton, and Blue P.A. for Representation of the District Superintendent in Employee Relation Matters

**ORIGINAL - Motion**

Member (Michael "MJ" Jackson) Moved, Member (Chris Johnson) Seconded to approve the **ORIGINAL** motion 'Approval of Retainer Letter with Allen, Norton, and Blue P.A. for Representation of the District Superintendent in Employee Relation Matters'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

### 13.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Action

#### 13.1 Approval of the Science of Reading Literacy Tutoring Grant

Provides additional resources to improve Reading outcomes for the District.

**Recommendation:** Approval of the Science of Reading Literacy Tutoring Grant.

**ORIGINAL - Motion**

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approval of the Science of Reading Literacy Tutoring Grant'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

### 14.0 FACILITIES AND CONSTRUCTION - Action

#### 14.1 Florida Inventory of School Houses Inventory (FISH) Certification

Annual FISH Certification

**Recommendation:** Approve Florida Inventory of School Houses Inventory (FISH) Certification

**ORIGINAL - Motion**

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approve Florida Inventory of School Houses Inventory (FISH) Certification'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

#### 14.2 Change Order 8 Hope School HVAC Renovations

This Change Order reflects a tax savings which will revert back to owner discretion with the project. Mr. Dallas Ellis, Facilities Director, stated he walked through the renovation project at Hope School today, the restrooms he viewed are ADA compliant, and there is minor electrical to be finished. Mr. Ellis stated the teachers and students are to be moved out of building 5 this week so the construction company can continue the remodel.

**Recommendation:** Approve Change Order 8 Hope School HVAC Renovations

**ORIGINAL - Motion**

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approve Change Order 8 Hope School HVAC Renovations'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

**15.0 PURCHASE ORDERS OVER \$10,000.00 - Action**

**15.1 Purchase Order to Studio D Music and Sound, LLC for Cottondale High School Football Stadium**

**Recommendation:** Approval of Purchase Order to Studio D Music and Sound, LLC for Cottondale High School Football Stadium

Superintendent Benton thanked Aaron Hamilton for his continued quality work on the district's projects.

**ORIGINAL - Motion**

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approval of Purchase Order to Studio D Music and Sound, LLC for Cottondale High School Football Stadium'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion **Carried. 3 - 0**

**15.2 Purchase Order to Mobile Communications America, Inc. for Additional Radios at Marianna K8 School**

Purchase of additional communication radios for Marianna K-8 School funded through a JCEF Grant to provide a for each employee while on campus.

**Recommendation:** Approval of Purchase Order to Mobile Communications America, Inc. for Additional Radios at Marianna K8 School

**ORIGINAL - Motion**

Member (Michael "MJ" Jackson) Moved, Member (Chris Johnson) Seconded to approve the **ORIGINAL** motion 'Approval of Purchase Order to Mobile Communications America, Inc. for Additional Radios at Marianna K8 School'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion **Carried. 3 - 0**

**15.3 Purchase Order to Barnes & Noble College Bookstore – Spring 2024**

Barnes & Noble Bookstore Purchase Order – Spring 2024 Dual Enrollment and Early Admission students - Chipola College

**Recommendation:** Approval of Purchase Order to Barnes & Noble College Bookstore – Spring 2024

**ORIGINAL - Motion**

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approval of Purchase Order to Barnes & Noble College Bookstore – Spring 2024'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion **Carried. 3 - 0**

**15.4 Purchase Order to Lexia Learning**

Provides interventions for reading for K-12.

**Recommendation:** Approval of the Purchase Order to Lexia Learning

**ORIGINAL - Motion**

Member (Michael "MJ" Jackson) Moved, Member (Chris Johnson) Seconded to approve the **ORIGINAL** motion 'Approval of the Purchase Order to Lexia Learning'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion **Carried. 3 - 0**

**16.0 EXPULSIONS**

**16.1 Recommendation of Expulsion**

**Recommendation:** Approval of Recommendation of Expulsion

**ORIGINAL - Motion**

Member (Chris Johnson) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approval of Recommendation of Expulsion'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion **Carried. 3 - 0**

**17.0 JUST CAUSE ITEMS**

**18.0 INFORMATION ITEMS**

**18.1 Food Service Update**

**18.2 JCEA Announcements/Update/Input**

In accordance with the approved JCEA Master Contract, Item #2.12

**18.3 JESPA Announcements/Update/Input**

In accordance with the approved JESPA Master Contract, Item #6.8

**18.4 Out of State Travel**

**18.5 PK-12 Student Enrollment as of February 12, 2024 was 6036.**

**18.6 Resignations**

**18.7 Head Start and Early Head Start Eligibility Priority Criteria**

**18.8 Preschool and Early Head Start January Monthly Report**

**18.9 Head Start Monthly Financials**

**18.10 Certificate of Occupancy for the District Fleet Maintenance Facility**

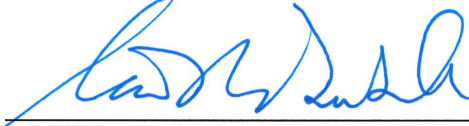
Paul Donofro, Jr. was present and notified the board they have given the contractor a list of a few items to complete and the project is considered substantially complete.

**19.0 SCHOOL BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS**

**19.1 Dates to Remember**

**20.0 ADJOURN**

The board meeting was adjourned at approximately 5:07 PM.



Steve R. Benton, Sr., Superintendent of Schools



Stacey Goodson, Vice Chairman