

## MINUTES

### REGULAR MEETING OF THE JACKSON COUNTY SCHOOL BOARD Tuesday, November 19, 2024 (4:30 PM)

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#### ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:** Chris Johnson  
Tony Pumphrey  
Michael "MJ" Jackson  
Chephus Granberry  
Rex Torbett

**ALSO IN ATTENDANCE:** Hunter Nolen, Superintendent Schools; (no attorney present); Becky Hart, Deputy Superintendent; District Directors; and citizens

#### 1.0 CALL TO ORDER

##### 1.1 Call To Order

The meeting was called to order at 4:30 PM by Chris Johnson, Board Chairman

Mr. Johnson stated the Swearing in Ceremony for Tony Pumphrey, re-elected Board Member; Rex Torbett, newly elected Board Member; and Hunter Nolen, newly elected School Superintendent was held earlier today. Everyone welcomed Mr. Torbett to the Board and Mr. Nolen as Superintendent.

#### 2.0 APPROVAL OF AGENDA

##### 2.1 Approval of the AGENDA

**Recommendation:** Approval of the AGENDA

**ORIGINAL - Motion**

Member (**Chephus Granberry**) Moved, Member (**Tony Pumphrey**) Seconded to approve the **ORIGINAL** motion 'Approval of the AGENDA'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

#### 3.0 PRESENTATIONS

#### 4.0 CITIZEN'S REQUEST

**4.1 Citizens Request:** This time is set aside for the Citizens of Jackson County to address the School Board. This is not a question and answer period, nor a political forum. Personal accusations and/or derogatory remarks will not be tolerated. Comments should be limited to three minutes or less. In the interest of time, the Chairman reserves the right to limit the number of speakers on a single topic to two individuals. Please arrive prior to the meeting to complete a "Request to Speak" card. In order to adhere to CDC social distance guidelines, building and or board room access may be limited to the speaker.

#### 5.0 CONSENT AGENDA

##### 5.1 Approval of the CONSENT AGENDA

**Recommendation:** Approval of the CONSENT AGENDA

**ORIGINAL - Motion**

Member (**Chephus Granberry**) Moved, Member (**Tony Pumphrey**) Seconded to approve the **ORIGINAL** motion 'Approval of the CONSENT AGENDA'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

##### 5.2 Approval of the Minutes of the October 10, 2024 Board Workshop

##### 5.3 Approval of the Minutes of the October 15, 2024 Regular Board Meeting

#### 6.0 OTHER AGENDA ITEMS - Consent

##### 6.1 Approval of OTHER AGENDA MATTERS - CONSENT

**Recommendation:** Approval of OTHER AGENDA MATTERS - CONSENT

**ORIGINAL - Motion**

Member (**Tony Pumphrey**) Moved, Member (**Michael "MJ" Jackson**) Seconded to approve the **ORIGINAL** motion 'Approval of OTHER AGENDA MATTERS - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

##### 6.2 Approval of Level I and Level II Volunteers

These volunteers have had the appropriate background screening and are eligible to be volunteers.

##### 6.3 Early Admit Students to Chipola College for the 2024-2025 School Year

Attached are students who meet the requirements and have requested to Early Admit to Chipola College for the 2024-2025 School Year

##### 6.4 Supplements for Payment Upon Completion of Requirements for the 2024-25 School Year.

Attached are the Supplements provided by schools as of this date for the 2024-25 school year.  
Mr. Granberry thanked Mr. DeWitt for the updated supplement list.

#### 7.0 OTHER AGENDA ITEMS - Action

### 7.1 Historic Marianna High School Plans for Renovation

Provides the community the concept and plans for the Historic Marianna High School renovation project into a Community Center, Community Theater, Museum, Meeting Space, and District Offices.

**Recommendation:** Approval of the Historic Marianna High School Plans for Renovation.

The item DIED for the lack of a motion.

## 8.0 PERSONNEL - Consent

### 8.1 Approval of PERSONNEL - CONSENT

**Recommendation:** Approval of PERSONNEL - CONSENT

**ORIGINAL - Motion**

Member (Chephus Granberry) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approval of PERSONNEL - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

Superintendent Nolen introduced Mrs. Rhianna Dowling as the Principal of Sneads High School. The board members congratulated Mrs. Dowling.

### 8.2 Summary of Personnel

### 8.3 Non-Instructional Recommendations

### 8.4 Instructional Recommendations

### 8.5 Transfers

### 8.6 Retirements

### 8.7 Requests to Enter or Extend DROP

### 8.8 Terminal Leave Pay

### 8.9 Revise General Maintenance I and Delete General Maintenance II- job descriptions. To create General Maintenance Job Description.

The current job descriptions for General Maintenance I & II are identical except one sentence--and the pay grades are split out. We can revise the job description to add the sentence and combine the pay grades, to create General Maintenance Worker job description.

### 8.10 Request for Three (3) Additional Paraprofessionals at Jackson Alternative School

Jackson Alternative School has reached capacity in CAEL grades K-5 creating a need for two (2) additional paraprofessionals. In grades 6-12, capacity has also been reached again creating the need for one (1) more paraprofessional. Due to the increase in student enrollment (including six upcoming staffings for CAEL), these additional paraprofessionals are needed for compliance with the IEPs required ratio of 3:1.

## 9.0 PERSONNEL - Action

## 10.0 FINANCIAL MATTERS - Consent

### 10.1 Approval of FINANCIAL MATTERS - CONSENT

**Recommendation:** Approval of FINANCIAL MATTERS - CONSENT

**ORIGINAL - Motion**

Member (Chephus Granberry) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approval of FINANCIAL MATTERS - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

### 10.2 Approval of Monthly Cash & Investments

### 10.3 Approval of Revenue Summary

### 10.4 Approval of Budget Amendments

### 10.5 Approval of Budget & Expense Summary

### 10.6 Amended 2024-25 Non-Instructional Personnel Pay Grade

Amended to include District level Clerical Aide position. This is an existing and filled position.

## 11.0 FINANCIAL MATTERS - Action

## 12.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Consent

### 12.1 Approval of CONTRACTS/RESOLUTIONS/AGREEMENTS - CONSENT

**Recommendation:** Approval of CONTRACTS/RESOLUTIONS/AGREEMENTS - Consent

**ORIGINAL - Motion**

Member (Tony Pumphrey) Moved, Member (Chephus Granberry) Seconded to approve the **ORIGINAL** motion 'Approval of CONTRACTS/RESOLUTIONS/AGREEMENTS - Consent'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

### 12.2 Interagency Agreement between Jackson County School District, Department of Children and Families, and NWF Health Network to Support Foster Care Families (Effective 11/19/24-11/18/26)

Provides the requirements of the three agencies in supporting the educational stability of students in foster care.

### 12.3 Contract between Nicole Thoreson and The Jackson County School District for Speech and Language Services (11/21/2024 - 5/30/2025)

Nicole Thoreson will provide SLP services to the students enrolled in The Jackson County School District.

**12.4 STEM Collegiate High School Agreement with Chipola College beginning January 1, 2025 and ending December 31, 2025.**

Attached is the Chipola STEM Agreement. This program offers three academies at Chipola that Jackson County students can participate in as long as admission requirements are met. The academies are Computer Technology, Engineering, and Science and Math.

**12.5 Contract with Uniti Fiber for Internet, Wide Area Network and Basic Firewall Services 12-month extension to the 3 Year E-rate (7/1/25-6/30/26)**

12-month extension to the 3 Year E-rate Contract with Uniti Fiber for Internet, Wide Area Network and Basic Firewall Services starting July 1, 2025 – June 30, 2026. The Jurisdictional Confirmation Certification acknowledges that Jackson County will be responsible for 10% of the cost once the district receives e-rate approval for this contract.

**12.6 ZenDesk Main Service Agreement (11/20/24-11/19/25)**

Service Agreement with ZenDesk that provides a helpdesk platform for MIS and technology needs for district employees and parents. The purchase order for this service agreement was approved at the October Board meeting.

**12.7 Under Armour Athletic Agreement with Marianna High School**

This agreement will allow Marianna High School to have access to high-quality athletic brand apparel and equipment at discounted prices, support for athletic development programs, and the opportunity to be part of a larger network of elite athletes and schools associated with the Under Armour brand.

Mr. Torbett asked if this agreement could be extended county-wide? Mr. Nolen stated he has talked with Coach Glover and they plan to meet with a representative from Under Armour in the next few weeks. Mr. Granberry asked if the participating school is required to purchase everything from Under Armour? Mr. Nolen stated only when they need to make a purchase during the contract.

**12.8 Embry-Riddle Aeronautical University Amendment #2**

This is an updated amendment to the Jackson County School District's agreement with Embry-Riddle Aeronautical University for engineering class support and equipment. The agreement is expanding to add a course at Grand Ridge School.

**12.9 2025 Trane Service Agreement for MK-8 Chillers**

JCSB presently has a Service Agreement with TRANE to provide quarterly & annual Maintenance Inspections for the Marianna K-8 Chiller Plant Units. The proposed attached agreement is basically a renewal of the Service Agreement for 2025. Upon approval, it will begin Jan 1, 2025 & end Dec 31, 2025

**12.10 Contract with Durden Outdoor Displays Inc. for Advertising Adult Education and CTE Programs**

This contract is for Durden Outdoor Displays Inc. to advertise for the purpose of recruitment on behalf of Jackson County School Districts Career, Technical, and Adult Education Programs.

**12.11 Contract with Lamar Signs for Advertising Adult Education and CTE Programs**

This contract is for Lamar Signs to advertise for the purpose of recruitment on behalf of Jackson County School Districts Career, Technical, and Adult Education Programs.

**12.12 Contract with Local Ad Face for Advertising Adult Education and CTE Programs**

This contract is for Local Ad Face to advertise for the purpose of recruitment on behalf of Jackson County School Districts Career, Technical, and Adult Education Programs.

**12.13 ProCare Therapy Addendum A - Terms of Teleservices Assignment for Finn Mock to Provide SLP Services beginning 11/18/2024 and ending 5/23/2025**

This is an addendum to the ProCare Contract changing the SLP provider to Finn Mock. Previously Megan Diaz was assigned however she has resigned due to a family issue. The contract was approved 9/17/24 for the 24-25 school year.

**13.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Action**

**14.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Consent**

**14.1 Approval of PROJECTS/PROGRAMS/GRANTS/PLANS - CONSENT**

**Recommendation:** Approval of PROJECTS/PROGRAMS/GRANTS/PLANS - CONSENT  
**ORIGINAL - Motion**

Member (Tony Pumphrey) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approval of PROJECTS/PROGRAMS/GRANTS/PLANS - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5  
Nay: 0. The motion **Carried. 5 - 0**

**14.2 2024-2025 Universal School Improvement Grant (UniSIG) Proposal**

Provides the activities for Jackson Alternative School's improvement due to Comprehensive School Improvement designation. The funds are meant to increase student subgroup performance above 41%.

**14.3 2024-2025 Operations Manual of the JCSB Center for the Advancement of Children's Learning (CACL)**

The CACL manual has no updates from previous submissions and only requires the yearly certification and approval from the Board.

**14.4 2024-25 Adults with Disabilities Grant Application**

Provides for the major services for the 2024-25 school year at Jackson Adults With Disabilities Programs

**15.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Action**

**16.0 FACILITIES AND CONSTRUCTION - Consent**

**16.1 Approval of FACILITIES AND CONSTRUCTION - CONSENT**

**Recommendation:** Approval of FACILITIES AND CONSTRUCTION - CONSENT

**ORIGINAL - Motion**

Member (**Michael "MJ" Jackson**) Moved, Member (**Tony Pumphrey**) Seconded to approve the **ORIGINAL** motion 'Approval of FACILITIES AND CONSTRUCTION - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

**16.2 Change Order 2R Grand Ridge PreK-8 Project Phase 2**

This Change Order is for the removal of construction materials (listed in the attachment) so that the Owner may receive Sales Tax savings through Owner Direct Purchasing of the materials.

**16.3 Change Order 3R Grand Ridge School PreK-8 Project Phase 2**

Change Order 3R is for the approval of including and adding Bid Alternates #2 and #3 to the current Project. The totals are listed on the attachment.

**16.4 Contingency Modification 1 Grand Ridge PreK-8 School Project Phase 2**

This request reflects the use of a portion of the preapproved Contingency for Electrical Panels and Feeders that were installed during Phase 1 and not considered part of the original construction document requirements.

**16.5 Guaranteed Maximum Price (GMP) for Grand Ridge PreK-8 School Project Phase 3**

**16.6 Final Acceptance of Malone School HVAC Project**

Based on statement of the Architect, and inspections of both the Architect and Owner Representation, the Malone School HVAC Project is completed. The Florida Department of Education's Office of Educational Facilities requires Board Declaration of Final Acceptance of the Project. Final Acceptance by the Board will also authorize Final Payment to Contractor.

**17.0 FACILITIES AND CONSTRUCTION - Action**

**18.0 P-CARD/PURCHASE ORDERS OVER \$10,000.00 - Consent**

**18.1 Approval of P-CARD/PURCHASE ORDERS OVER \$10,000 - CONSENT**

**Recommendation:** Approval of P-CARD/PURCHASE ORDERS OVER \$10,000 - CONSENT

**ORIGINAL - Motion**

Member (**Chephus Granberry**) Moved, Member (**Michael "MJ" Jackson**) Seconded to approve the **ORIGINAL** motion 'Approval of P-CARD/PURCHASE ORDERS OVER \$10,000 - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

**18.2 Purchase Order to ParentSquare for Parent Communication Tool**

Provides two-way parent communication tool to meet the requirements of the Elementary and Secondary Education Act.

**18.3 Purchase Order to CDW Computer Centers, Inc. for CrowdStrike Endpoint Protection Program**

CrowdStrike is an Endpoint Protection Program that will be installed on every computer and server in the district. This program will keep our computers safe from Ransomware and Malware.

**18.4 Purchase Order to Focus School Software for Annual Renewal of Student Information System**

This is the annual renewal of the Focus School Software Student Information System.

**18.5 KnowBe4 Security Awareness Training Purchase Order**

Training provided to all employees for Security Awareness Best Practices

**18.6 P-Card Purchase to College Board for Advanced Placement Exams for Marianna High School**

Advanced Placement Exams for AP Chemistry, AP English, AP Economics, AP Government, AP Human Geography, AP Precalculus, AP Psychology, and AP History for Marianna High School.

**18.7 Purchase Order to Kingline, Marianna for a new 60" Lawn Mower for Marianna High School**

Marianna High School is in need of a new Lawn Mower. This request is for the purchase of a new 60" mower. PO & Quotes attached.

**18.8 Purchase Order to Marianna Fence Co.**

This request is for the replacement of the 4ft chain-link fence and gate in front of Cottondale Elementary School with a 6ft fence and gate for better security. Quotes are attached.

**19.0 PURCHASE ORDERS OVER \$10,000.00 - Action**

**20.0 EXPULSIONS**

**20.1 School Expulsion Recommendation**

**Recommendation:** Approval of School Expulsion Recommendation

**ORIGINAL - Motion**

Member (**Chephus Granberry**) Moved, Member (**Rex Torbett**) Seconded to approve the **ORIGINAL** motion 'Approval of School Expulsion Recommendation'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

**21.0 JUST CAUSE ITEMS**

**22.0 INFORMATION ITEMS**

**22.1 Food Service Update**

**22.2 JCEA Announcements/Update/Input**

In accordance with the approved JCEA Master Contract, Item #2.12

**22.3 JESPA Announcements/Update/Input**

In accordance with the approved JESPA Master Contract, Item #6.8

**22.4 Out of State Travel**

**22.5 PK-12 Student Enrollment as of November 4, 2024 was 5966.**

**22.6 Suspension Reports for the Month of October 2024**

**22.7 Resignations**

**22.8 VPK Monthly Report for October 2024**

October 2024 Monthly Report of VPK statistics.

**22.9 Early Childhood Programs Report 2023-2024**

Summary of Early Childhood Programs for the 2023-2024 School Year.

**22.10 Head Start Monthly Financials**

**23.0 SCHOOL BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS**

**23.1 Dates to Remember**

Superintendent Nolen announced he plans to have monthly listings for the board showing upcoming events at each school. He encouraged everyone to go visit the schools and attend school activities. Mr. Johnson reminded everyone that basketball season is now very active.

**24.0 ADJOURN**

The meeting was adjourned at approximately 4:50 PM.



Hunter Nolen, Superintendent of Schools



Chris M. Johnson, Chairman of the Board