

MINUTES

REGULAR MEETING OF THE JACKSON COUNTY SCHOOL BOARD Tuesday, January 28, 2025 (4:00 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS: Chris Johnson
Tony Pumphrey
Michael "MJ" Jackson
Chephus Granberry
Rex Torbett

ALSO IN ATTENDANCE: Hunter Nolen, Superintendent Schools; Clay Milton, Board Attorney; Becky Hart, Deputy Superintendent; District Directors; and citizens

1.0 CALL TO ORDER

1.1 Call To Order

The regular board meeting was called to order at 4:00 PM by Chris Johnson, Chairman of the Board. Mr. Johnson noted for the minutes the regular meeting was rescheduled from Tuesday, January 21st to today because the school district was closed due to the historic snow in our county.

2.0 APPROVAL OF AGENDA

2.1 Approval of the AGENDA

Recommendation: Approval of the AGENDA
ORIGINAL - Motion

Member (Chephus Granberry) Moved, Member (Tony Pumphrey) Seconded to approve the **ORIGINAL** motion 'Approval of the AGENDA'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

3.0 PRESENTATIONS

3.1 First Federal Grant Award Presentation and Acknowledgement (@Board Meeting)

Provides \$7,500 in funds to support homeless students.

Amanda Parrish and Tiffany Hitchcock with First Federal Bank of Florida presented a check to the district in the amount of \$7,500 to be used as part of the McKinney Vento Homeless Education Act. The money will help fund homeless student needs including temporary housing, school supplies, school clothing and personal hygiene needs, and mileage for transportation to and from school. Superintendent Nolen accepted the donation and thanked First Federal for their continued support.

3.2 1,000 Books Before Kindergarten Presentation (@ Board Meeting)

Jacob Carr and Amelia Byrd were recognized by the Board for their accomplishments with the 1,000 Books Before Kindergarten program.

4.0 CITIZEN'S REQUEST

4.1 Citizens Request: This time is set aside for the Citizens of Jackson County to address the School Board. This is not a question and answer period, nor a political forum. Personal accusations and/or derogatory remarks will not be tolerated. Comments should be limited to three minutes or less. In the interest of time, the Chairman reserves the right to limit the number of speakers on a single topic to two individuals. Please arrive prior to the meeting to complete a "Request to Speak" card. In order to adhere to CDC social distance guidelines, building and or board room access may be limited to the speaker.

5.0 CONSENT AGENDA

5.1 Approval of the CONSENT AGENDA

Recommendation: Approval of the CONSENT AGENDA
ORIGINAL - Motion

Member (Michael "MJ" Jackson) Moved, Member (Rex Torbett) Seconded to approve the **ORIGINAL** motion 'Approval of the CONSENT AGENDA'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

5.2 Approval of the Minutes of the December 12, 2024 Head Start Training

5.3 Approval of the Minutes of the December 12, 2024 Board Workshop

5.4 Approval of the Minutes of the December 17, 2024 Regular Board Meeting

6.0 OTHER AGENDA ITEMS - Consent

6.1 Approval of OTHER AGENDA MATTERS - CONSENT

Recommendation: Approval of OTHER AGENDA MATTERS - CONSENT
ORIGINAL - Motion

Member (Chephus Granberry) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approval of OTHER AGENDA MATTERS - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

6.2 Approval to Advertise New Policies 2521 and 2522

The following policies have been presented by NEOLA and reviewed by district staff. This request is to ADVERTISE the following new policies: 2521 - Instructional Materials Program; and 2522 - Challenges to Adoption and Use of Instructional, Library, or Reading List Materials

6.3 Approval to Advertise Amendments to Specific Policies

The attached policy revisions were provided by NEOLA and district staff have reviewed each policy. Policies included are 1121.01, 1129, 1210, 1231, 3120, 3121.01, 3129, 3231, 3130, 4121.01, 4129, 6110, 6111, 6112, 6114, 6325, 6550, 7310, 7450, 8310, 9200, and 9700

7.0 OTHER AGENDA ITEMS - Action

8.0 PERSONNEL - Consent

8.1 Approval of PERSONNEL - CONSENT

Recommendation: Approval of PERSONNEL - CONSENT
ORIGINAL - Motion

Member (Chephus Granberry) Moved, Member (Michael "MJ" Jackson) Seconded to approve the **ORIGINAL** motion 'Approval of PERSONNEL - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

- 8.2 Summary of Personnel
- 8.3 Non-Instructional Recommendations
- 8.4 Instructional Recommendations
- 8.5 Transfers
- 8.6 Retirements
- 8.7 Requests to Enter or Extend DROP
- 8.8 Terminal Leave Pay
- 8.9 Out of Field Teachers 2nd Semester 2024-2025
- 8.10 Master Schedule 2nd Semester 2024-2025

9.0 PERSONNEL - Action

10.0 FINANCIAL MATTERS - Consent

10.1 Approval of FINANCIAL MATTERS - CONSENT

Recommendation: Approval of FINANCIAL MATTERS - CONSENT
ORIGINAL - Motion

Member (**Chephus Granberry**) Moved, Member (**Rex Torbett**) Seconded to approve the **ORIGINAL** motion 'Approval of FINANCIAL MATTERS - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

10.2 Approval of Monthly Cash & Investments

10.3 Approval of Revenue Summary

10.4 Approval of Budget Amendments

10.5 Approval of Budget & Expense Summary

10.6 Approval of Updated Purchasing Card (P-Card) Procedures Manual

11.0 FINANCIAL MATTERS - Action

12.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Consent

12.1 Approval of CONTRACTS/RESOLUTIONS/AGREEMENTS - CONSENT

Recommendation: Approval of CONTRACTS/RESOLUTIONS/AGREEMENTS - Consent
ORIGINAL - Motion

Member (**Michael "MJ" Jackson**) Moved, Member (**Tony Pumphrey**) Seconded to approve the **ORIGINAL** motion 'Approval of CONTRACTS/RESOLUTIONS/AGREEMENTS - Consent'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

12.2 Contract for Services with Lindsey B. Lander, Attorney at Law, to Provide Legal Representation for the Superintendent for Expulsion Hearings and Other Matters as Requested by the School Board

12.3 Agreement Renewal with Cloud59 Networks for IaaS Services, including Backup and Disaster Recovery (January 1, 2025 - January 1, 2030)

This is a renewal of a 5YR agreement with Cloud59 to provide server hardware and support services, including our backup and disaster recovery solutions.

13.0 CONTRACTS/RESOLUTIONS/AGREEMENTS - Action

13.1 2024-2025 Interlocal Agreement with Town of Grand Ridge for Recreational Complex use (Tabled Item from the December 17, 2024 Board Meeting)

The attached agreement is for the use of the John Thomas Recreational Complex during the 2024-2025 school year by the Grand Ridge School. The park is owned by the Town of Grand Ridge.

Mr. Granberry stated he would like to see a more proactive approach in the future with this interlocal agreement. Mr. Torbett asked if a long-term lease is a possibility? Mr. Milton stated he would look into that possibility. Mr. Nolen stated we all want the best for the district, the community and our students. Mr. Milton suggested the district prepare in writing to present to the town council.

Recommendation: Approval of 2024-2025 Interlocal Agreement with Town of Grand Ridge for Recreational Complex use (Tabled Item from the December 17, 2024 Board Meeting)

ORIGINAL - Motion

Member (**Chephus Granberry**) Moved, Member (**Michael "MJ" Jackson**) Seconded to approve the **ORIGINAL** motion 'Approval of 2024-2025 Interlocal Agreement with Town of Grand Ridge for Recreational Complex use (Tabled Item from the December 17, 2024 Board Meeting)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

14.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Consent

14.1 Approval of PROJECTS/PROGRAMS/GRANTS/PLANS - CONSENT

Recommendation: Approval of PROJECTS/PROGRAMS/GRANTS/PLANS - CONSENT
ORIGINAL - Motion

Member (**Tony Pumphrey**) Moved, Member (**Michael "MJ" Jackson**) Seconded to approve the **ORIGINAL** motion 'Approval of PROJECTS/PROGRAMS/GRANTS/PLANS - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

14.2 First Federal Foundation Grant for McKinney-Vento Student Support

Mr. Granberry asked if this grant approval is for the \$7,500 awarded at the beginning of today's meeting? Mr. Nolen stated, yes.

15.0 PROJECTS/PROGRAMS/GRANTS/PLANS - Action

16.0 FACILITIES AND CONSTRUCTION - Consent

16.1 Approval of FACILITIES AND CONSTRUCTION - CONSENT

Recommendation: Approval of FACILITIES AND CONSTRUCTION - CONSENT
ORIGINAL - Motion

Member (**Chephus Granberry**) Moved, Member (**Michael "MJ" Jackson**) Seconded to approve the **ORIGINAL** motion 'Approval of FACILITIES AND CONSTRUCTION - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

16.2 Bid Award to JJ&J Electrical Repair, LLC for Light Pole Removal/Installation at Malone School Softball Field

Bids were recently solicited for removal of old wooden light poles and installation of new concrete light poles for the Malone School Softball Field. Bid opening was held 1/3/25 at 2pm CST in the Jackson County School Bd Room. Only one bid was submitted: JJ&J Electrical Repair, LLC (attached). This company has handled previous ball field needs for the district with complete satisfaction. We recommend the awarding of the Bid for the Malone School Softball Field pole needs to JJ & J Electrical Repair, LLC.

16.3 AIA Form G802-2017 Amendment #2 to the Contract with DAG Architects Regarding the Grand Ridge School Project

DAG Architects was originally approved to handle the Design, Construction Documentation and Construction Administration for the new PreK-8 school presently being constructed at the Grand Ridge School site. DAG's contract was originally approved 2/14/2020 and amended on 6/20/2023. The approved contract with DAG allows for a 6% fee with potential fee adjustments based on approved Construction Contract increases and/or decreases. The recent Board approval of the Phase 3 Construction Contract with Culpeper Construction now results in an increase in the fee amount due DAG Architects. The details of the new total are set forth in the attached cover letter and Document G802-2017.

17.0 FACILITIES AND CONSTRUCTION - Action

18.0 P-CARD/PURCHASE ORDERS OVER \$10,000.00 - Consent

18.1 Approval of P-CARD/PURCHASE ORDERS OVER \$10,000 - CONSENT

Recommendation: Approval of P-CARD/PURCHASE ORDERS OVER \$10,000 - CONSENT
ORIGINAL - Motion

Member (**Michael "MJ" Jackson**) Moved, Member (**Rex Torbett**) Seconded to approve the **ORIGINAL** motion 'Approval of P-CARD/PURCHASE ORDERS OVER \$10,000 - CONSENT'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

18.2 Purchase Order to EPS Operations LLC for Coachbooks

Provides supplemental support for ELA and Math to improve FAST scores. Purchase Orders for Grand Ridge School and Sneads Elementary School are included with this item.

18.3 Purchase Order for Parrish Tractor/HD Hyundai Infracore North America LLC

This purchase is for a compact excavator for the agricultural education departments. This purchase is completely funded from the CAP Grant. Mr. Granberry asked if all schools have tractors? Mr. Chris Franklin replied yes, and some schools have more than one. Mr. Johnson stated he is proud of our vocational and agricultural programs providing a way for students to learn a trade. Learning to drive a tractor is a good thing. Mr. Granberry asked if the excavator will be shared by all schools and who will oversee the piece of equipment? Mr. Franklin stated the equipment will be available to all Ag programs and the sign out of the equipment will be handled through the Career and Technical Ed Department. He stated CAPE funds/Industry Certification provided the purchase and the upkeep/service of the equipment will be handled.

18.4 Purchase Order to Cloud59 Networks, LLC, DBA Matthew Boyette for the Agreement Renewal for IaaS Services (Year 1 of 5)

PO for the renewal of an agreement with Cloud59 for IaaS services, including backup and disaster recovery.

18.5 Purchase Order to Headland Plumbing Company, LLC dba JJ&J Electrical for the Malone Softball Lighting Project

This purchase order goes with the bid award to JJ&J Electrical for the lighting project at the Malone Softball Field.

19.0 PURCHASE ORDERS OVER \$10,000.00 - Action

20.0 EXPULSIONS

20.1 School Expulsions

Recommendation: Approval of School Expulsions
ORIGINAL - Motion

Member (**Tony Pumphrey**) Moved, Member (**Michael "MJ" Jackson**) Seconded to approve the **ORIGINAL** motion 'Approval of School Expulsions'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

21.0 JUST CAUSE ITEMS

21.1 Approval of 2025-2028 Contract Agreement and 2024-2025 Salary Negotiations with the Jackson County Education Association (Pending JCEA Ratification)

Attached is the proposed contract and the tentative salary agreement. JCEA ratification process will occur on January 28th and 29th. Salary will be retro to the first day of the 2024-2025 year.

Recommendation: Approval of 2025-2028 Contract Agreement and 2024-2025 Salary Negotiations with the Jackson County Education Association (Pending JCEA Ratification)
ORIGINAL - Motion

Member (**Chephus Granberry**) Moved, Member (**Tony Pumphrey**) Seconded to approve the **ORIGINAL** motion 'Approval of 2025-2028 Contract Agreement and 2024-2025 Salary Negotiations with the Jackson County Education Association (Pending JCEA Ratification)'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

21.2 Approval of 2025-2029 Contract Agreement and 2024-2025 Salary Negotiations with the Jackson Educational Support Professional Association (Pending JESPA Ratification)

Attached is the proposed contract and the tentative salary agreement. JESPA ratification process will occur on January 22nd and 23rd. The salary agreement will be retro to the first day of the 2024-2025 year.

Recommendation: Approval of 2025-2029 Contract Agreement and 2024-2025 Salary Negotiations with the Jackson Educational Support Professional Association (Pending JESPA Ratification)
ORIGINAL - Motion

Member (**Chephus Granberry**) Moved, Member (**Rex Torbett**) Seconded to approve the **ORIGINAL** motion 'Approval of 2025-2029 Contract Agreement and 2024-2025 Salary Negotiations with the Jackson Educational Support Professional Association (Pending JESPA Ratification)'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

21.3 Recommendation of the Salary Increase as Non-Unit/Non-Instructional Employees, Confidential/Non-Instructional Employees, Other District Support Staff, School Administrators, and District Administrators for the 2024-2025 Year

See the attached summary of recommendation.

Recommendation: Approval of the Recommendation of the Salary Increase as Non-Unit/Non-Instructional Employees, Confidential/Non-Instructional Employees, Other District Support Staff, School Administrators, and District Administrators for the 2024-2025 Year
ORIGINAL - Motion

Member (**Chephus Granberry**) Moved, Member (**Michael "MJ" Jackson**) Seconded to approve the **ORIGINAL** motion 'Approval of the Recommendation of the Salary Increase as Non-Unit/Non-Instructional Employees, Confidential/Non-Instructional Employees, Other District Support Staff, School Administrators, and District Administrators for the 2024-2025 Year'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

21.4 Request for the Chairman and Superintendent to Sign a Letter of Engagement for the District with Gardner, Bist, Bowden, Dee, LaVia, Wright, Perry & Harper, P.A. for Representation Regarding the Proposed Florida Public Utilities Rate Increases (Joining with the City of Marianna and Jackson County Board of County Commission)

The City of Marianna and the Jackson County Board of County Commissioners are currently pursuing legal representation regarding the proposed FPU rate increase. This request would allow the District's Chairman and Superintendent to finalize the joint letter of engagement at a rate of up to \$300 per hour (split with the City and County) with a cap of \$15,000 for the School District. The final agreement will be presented at a future board meeting as an information item.

Mr. Granberry asked if the attorney fees will be divided between the district, the city, and the county? Mr. Milton stated, yes. Mr. Milton further explained the agreement and process.

Recommendation: Approval of Request for the Chairman and Superintendent to Sign a Letter of Engagement for the District with Gardner, Bist, Bowden, Dee, LaVia, Wright, Perry & Harper, P.A. for Representation Regarding the Proposed Florida Public Utilities Rate Increases (Joining with the City of Marianna and Jackson County Board of County Commission)

ORIGINAL - Motion

Member (**Michael "MJ" Jackson**) Moved, Member (**Tony Pumphrey**) Seconded to approve the **ORIGINAL** motion 'Approval of Request for the Chairman and Superintendent to Sign a Letter of Engagement for the District with Gardner, Bist, Bowden, Dee, LaVia, Wright, Perry & Harper, P.A. for Representation Regarding the Proposed Florida Public Utilities Rate Increases (Joining with the City of Marianna and Jackson County Board of County Commission)'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

21.5 Jackson County Early Childhood Programs Eligibility Priority Criteria for Head Start and Early Head Start

Jackson County Early Childhood Programs Eligibility Priority Criteria for Head Start and Early Head Start

Mr. Granberry asked what caused this item to be a "Just Cause" item and he stated it is not clear what is changing on the document. Mr. Nolen stated he did not know but will check with Mrs. Halley (ESE Director).

Recommendation: Approval of Jackson County Early Childhood Programs Eligibility Priority Criteria for Head Start and Early Head Start

ORIGINAL - Motion

Member (**Tony Pumphrey**) Moved, Member (**Michael "MJ" Jackson**) Seconded to approve the **ORIGINAL** motion 'Approval of Jackson County Early Childhood Programs Eligibility Priority Criteria for Head Start and Early Head Start'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

21.6 Purchase Order to Wittichen Supply Corp for HVAC Units at Cottondale High School Cafeteria

This purchase is for the replacement of the bad HVAC unit at Cottondale High School Cafeteria.

Recommendation: Approval of Purchase Order to Wittichen Supply Corp for HVAC Units at Cottondale High School Cafeteria

ORIGINAL - Motion

Member (**Michael "MJ" Jackson**) Moved, Member (**Chephus Granberry**) Seconded to approve the **ORIGINAL** motion 'Approval of Purchase Order to Wittichen Supply Corp for HVAC Units at Cottondale High School Cafeteria'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

21.7 Request for a one to one Paraprofessional at Hope School

The paraprofessional is needed for a transfer student being staffed in at Hope School on Friday, January 31, 2025. The paraprofessional will mirror the IEP and will be paid from ESE funds.

Recommendation: Approval of a Request for a one to one Paraprofessional at Hope School

ORIGINAL - Motion

Member (**Michael "MJ" Jackson**) Moved, Member (**Rex Torbett**) Seconded to approve the **ORIGINAL** motion 'Approval of a Request for a one to one Paraprofessional at Hope School'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

22.0 INFORMATION ITEMS

22.1 Food Service Update

22.2 JCEA Announcements/Update/Input

In accordance with the approved JCEA Master Contract, Item #2.12

22.3 JESPA Announcements/Update/Input

In accordance with the approved JESPA Master Contract, Item #6.8

22.4 Out of State Travel

22.5 PK-12 Student Enrollment as of January 9, 2025 was 5932.

22.6 Suspension Reports for the Month of December 2024

22.7 Resignations

22.8 Head Start Monthly Financials

22.9 Operational Audit for FYE 2023-24

22.10 Maintenance End of Year Report

The District Maintenance Department continued to improve with the total number of Work Requests completed for the 2024 Calendar Year. The total number of work orders completed for 2024 was 1,679. This was an increase of about 14.5% from the previous year. Efforts will continue for improvements with both number of needs taken care of and with the skill level of work with which needs are taken care of.

22.11 Discussion Regarding Board Meeting Video/Audio Recording

22.12 Monthly Report for ECC in December 2024

23.0 SCHOOL BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS

23.1 Dates to Remember

Mr. Johnson asked if the district has received any information regarding the federal shutdown. Mr. Nolen stated information from Department of Education indicates all funding for this school year is good and we will keep watching for information regarding next year.

Superintendent Nolen thanked Mr. Dallas Ellis, Mr. Shane Berry, the district HVAC crew, and all the maintenance workers for their dedicated assistance ensuring our employees and students could return to school as quickly as possible. These guys worked tirelessly to check facilities and get HVAC systems up and running. Mr. Nolen stated we have a couple of units needing additional work and/or replacement.

Mr. Johnson reminded everyone of the District Basketball Tournament to be held next week.

24.0 ADJOURN

The meeting was adjourned at approximately 4:42 PM.



Hunter Nolen, Superintendent of Schools



Chris M. Johnson, Chairman of the Board